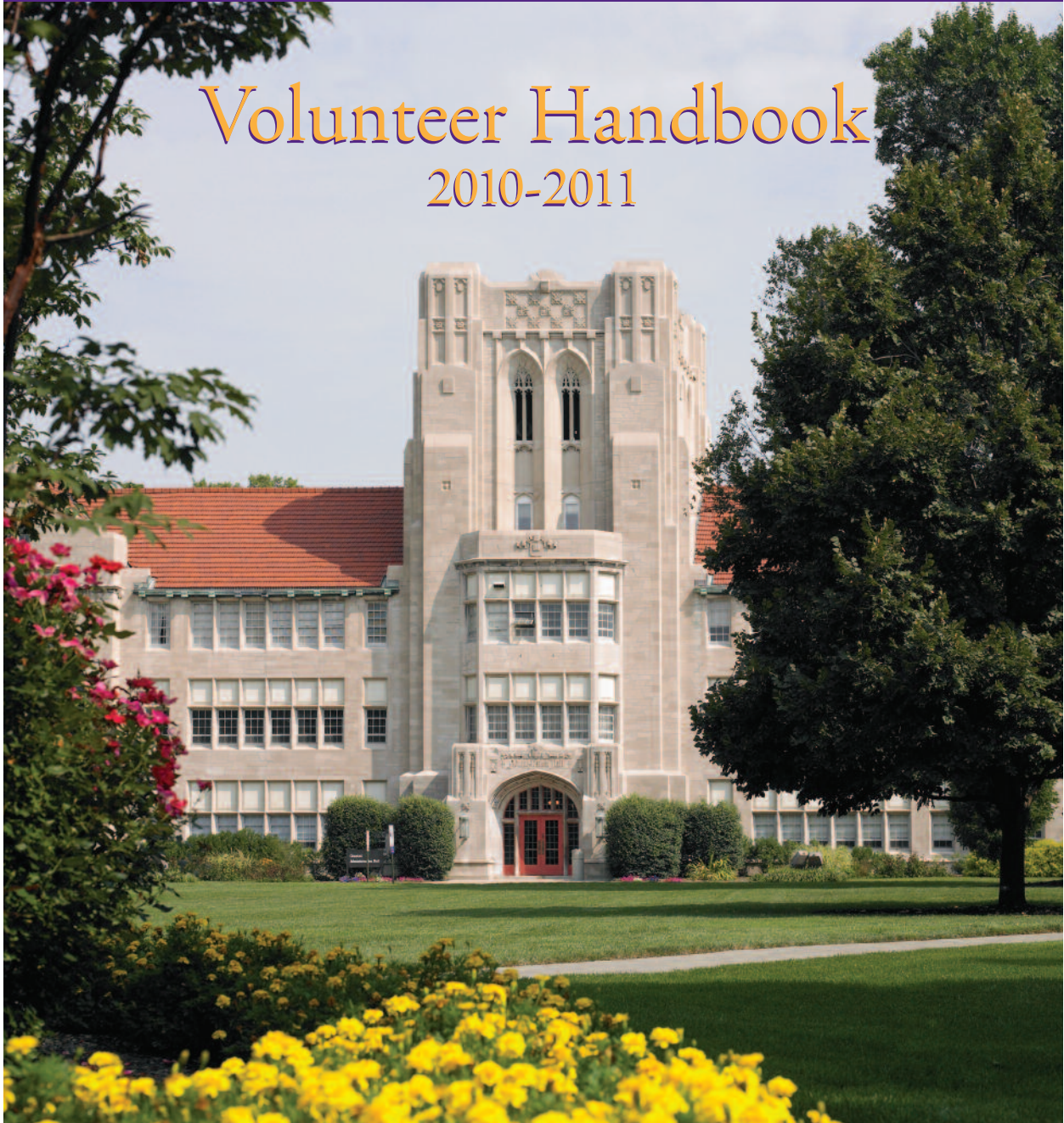


A GUIDE FOR UE VOLUNTEERS

Volunteer Handbook

2010-2011



UNIVERSITY
OF
EVANSVILLE

Civic Mission... Sacred Trust

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Introduction

Welcome UE volunteer!

The UE Volunteer Handbook has been created to serve as a point of reference for all UE volunteer programs, activities, and events. This handbook outlines the many programs, councils, committees, and advisory boards at the University and gives a detailed description of each.

The Office of Alumni and Parent Relations has crafted this handbook so all current and future UE volunteers could be better informed of the various volunteer opportunities on and off campus.

In this handbook you will find department contact information, volunteer resources, UE mission and facts, and information on the importance of volunteerism

Thank You!

Thank you to all alumni, family, friends, and parents of the University of Evansville for their tireless dedication and commitment to UE's volunteer programs.

University of Evansville Information

A mission of learning

The University of Evansville is dedicated to active learning and scholarship. We are committed to the liberal arts and sciences as a basis for intellectual and personal growth. The University endeavors to prepare women and men for lives of personal and professional service and leadership. The University is aware of the challenges of living in an international community and therefore adopts a global view in its programs and vision.

The University of Evansville preserves its independent nature and values its ties to The United Methodist Church. It emphasizes undergraduate education and supports an array of liberal arts and sciences and professional programs. The University selects talented and motivated students and faculty. The student-faculty ratio promotes individual attention and optimal learning. The University values learning as a means of attaining freedom from ignorance and prejudice. Because education is a lifelong process of critical inquiry, the University commits resources to continuing education programs in the greater community.

Educational Objectives

Students will:

- Acquire a broad foundation in the liberal arts and sciences through the General Education Program together with a depth of knowledge in one or more disciplines of their choice.
- Exhibit personal growth through improved critical self-awareness and personal creativity.
- Master communication, organizational, and critical-thinking skills.
- Understand the global nature of our world, learn about other cultures, and appreciate diversity and tolerance.
- Have the opportunity to participate in international studies programs.
- Understand the necessity of being actively involved in their communities through involvement in study, internships, and extracurricular activities.
- Develop skills and competencies to be productive team members and leaders.
- Understand the ethical significance of their personal and professional decisions.
- Seek and use available resources, including technology, to answer questions and solve problems.
- Be committed to lifelong learning.

Additionally, the University adheres to the core purpose, vision, and values to build a solid foundation for today's leaders, and direction toward a strong future.

Purpose, Vision, and Values

- **Purpose:** The core purpose of the University of Evansville is to provide life-transforming educational experiences that prepare students to engage the world as informed, ethical, and productive citizens.
- **Vision:** To be the most admired, respected, and supported university in the Midwest.
- **Values:** Excellence, Integration of Liberal and Professional Education, Student-Centeredness

Students at the University of Evansville develop the knowledge, ability, and confidence to succeed in life, but this does not happen overnight. It unfolds during the four years of college and is conveyed by our fundamental messages.

Civic Mission...Sacred Trust

- **Civic Mission:** Preparing students for life as responsible citizens and leaders of their communities.
- **Sacred Trust:** Honors the relationships, principles, and values on which the University was founded.

History

The University was founded in 1854 as Moores Hill Male and Female Collegiate Institute in the little town of Moores Hill in Dearborn County in southeastern Indiana. The first college building at Moores Hill was completed on December 1, 1856, although the opening day of classes for the new college was held in the building on September 9 of that year.

A cornerstone was laid for a second building over 50 years later on June 12, 1907. The new building was dedicated on June 18, 1908, and named “Carnegie Hall” after the chief donor, Andrew Carnegie.

On March 21, 1917, George S. Clifford made a presentation at a special session of the Indiana Conference of the Methodist Church proposing to move the college to Evansville, Indiana. Clifford had prepared a map showing that if a circle with a 50-mile radius was drawn around each of the colleges within the state, none touched Evansville. After deliberation, the school was relocated to Evansville in 1919 and renamed Evansville College. In 1967, after continued growth and organizational restructuring, the name was changed to the University of Evansville with the approval of the Indiana General Assembly.

Today, the University is among the ranks of universities celebrating a history of over 150 years. Drawing from experience, we remember our heritage while we continue establishing our priorities for the future.

General information and facts (as of November 2010)

Academics

- Eighty-five percent of full-time faculty holds terminal degrees in their field.
- UE offers over 80 different areas of study.
- There are four colleges and one school within the University: College of Education and Health Sciences, College of Engineering and Computer Science, College of Arts and Sciences, Schroeder Family School of Business Administration, and Harlaxton College.
- There are six graduate programs: Doctor of Physical Therapy; masters degrees in health services administration, computer science and engineering, public service administration, business administration, and education.
- Undergraduate research, professional practicum, and internships are just a few of the things in which students can participate academically.

Enrollment and Class Sizes

- Total enrollment: 2,878 students.
- Total undergraduate enrollment: 2,760 students; full-time: 2,497 students. The average class size is 18. Student-to-faculty ratio is 14:1.
- No graduate assistants or teaching assistants teach classes.
- Campus covers approximately 75 acres and includes 31 major buildings. Olmsted Administration Hall is the oldest building on campus.

Placement Statistics

- Eight-two percent of freshmen return for their second year; 66 percent of those students will graduate from UE.
- Of those who graduate, 82 percent will do so in four years. Ninety-nine percent will do so in five years.
- Ninety-seven percent of students are employed within one year after graduation; 39 percent attend graduate school.
- Ninety-three percent of UE students receive some kind of financial aid (including scholarships, grants, work-study, and student loans). The average financial aid package in 2009-2010 was \$19,900 per year. The director of financial aid is JoAnn Laugel.

Student Body Composition

- The male-to-female ratio is 40:60.
- Students come from 46 countries and 45 states (including both Alaska and Hawaii).
- Almost 6 percent of the student body is international. The domestic minority population of the student body is about 8 percent.

Student Life

- Ninety percent of students live on or within walking distance of campus.
- Sixty-nine percent of students live in a residence hall. UE is not a suitcase campus. A suitcase campus is where students go home on the weekends.
- Freshmen are required to live on campus or with a legal guardian.
- UE plays at NCAA Division I level in all eight women's sports and six men's sports.
- Twenty-six percent of the student body is Greek affiliated.
- More than 85 percent of students are involved in intramural sports.
- Students can cash checks up to \$30 per day in the Office of Student Accounts from 8:00 a.m. to 4:00 p.m. Monday - Friday.
- Freshmen can have cars on campus. The parking fee is \$50 per year.
- The Office of Safety and Security will jump start students' vehicles free of charge, 24 hours per day.
- Sixty-eight percent of the class of 2009 studied abroad at Harlaxton College and other places around the world, 6 percent is the national study abroad rate – we are well over the average!

Religious Affiliation

- UE is a fully-accredited, private, liberal arts and sciences-based university affiliated with The United Methodist Church.
- Approximately 20 percent of the student body is United Methodist. Roman Catholic students represent the largest denomination of students at UE.

The City of Evansville

- It is the third largest city in Indiana with a population of 122,000. It follows Indianapolis and Fort Wayne.
- Evansville is located in Vanderburgh County, which has a population of 172,000.
- Evansville is three hours from St. Louis, three hours from Indianapolis, two and a half hours from Nashville, two hours from Louisville, and four hours from Cincinnati. Major employers in Evansville include Mead Johnson Nutrition, Alcoa, Toyota, Mission Health Systems, T.J. Maxx, Deaconess Hospital, and Sabic Plastics.

President Thomas A. Kazee, PhD

- Prior to his appointment as president of the University of Evansville, he was executive vice president and provost at Furman University. Kazee received a Bachelor of Arts degree in political science from Baldwin-Wallace College and a PhD in political Science from Ohio State University.
- He assumed his duties at UE in June 2010. He resides in the May House located on Lombard Avenue.

University Vice Presidents

- Vice President for Institutional Advancement: Jack Barner
- Vice President for Enrollment Services: Tom Bear
- Vice President of Student Affairs and Dean of Students: Dana Clayton
- Senior Vice President for Academic Affairs: Susan Kupisch
- Vice President for Fiscal Affairs and Administration: Jeff Wolf

Ace Purple

The UE athletic teams have been nicknamed the "Purple Aces" since 1926, when UE basketball coach John Harmon told Evansville sportswriter Dan Scism that an opposing coach had remarked that Harmon "didn't have four aces up his sleeve, he had five!" Mascot "Ace Purple" came into being in 1966, and is a riverboat gambler.

Harlaxton College

UE owns and operates Harlaxton College in Grantham, England. It was purchased from Stanford in 1971. Tuition is the same for students attending Harlaxton as it is for students attending UE. Approximately 150 college students attend each semester and between 60 and 90 students are from UE. Harlaxton is 110 miles north of London and three miles outside of Grantham (the hometown of Margaret Thatcher and Sir Isaac Newton).

Memorial Plaza

Memorial Plaza commemorates the tragic plane crash of December 13, 1977, in which the University of Evansville's men's basketball team and coaching staff perished. David Furr, a teammate who was not on the plane died two weeks later in an automobile accident. The fountain in Memorial Plaza is known as the weeping basketball.

Old Stone House

The Old Stone House in Newburgh, Indiana, was donated to the University and serves as housing for special campus visitors.

Igleheart Building

The Igleheart Building was formerly the president's house and now houses the Offices of Alumni and Parent Relations and Development.

School Colors

While the official colors of the University of Evansville are purple and white, the use of orange as an accent color has its roots in the basketball uniforms adopted in the mid-1950s by legendary Aces' coach Arad McCutchan. McCutchan believed that it would be easier for Aces players to spot teammates adorned in a bright color, and thus outfitted his team in orange uniforms.

Fight Song

*Evansville all hail to thee
True and loyal we will be
We will fight, fight, fight
With all our might
Cheering in pep and vim for white and purple
And with every victory
Our hearts with praise will fill
And we will back you with a RAH, RAH, RAH
All hail to our Evansville, UE!*

Offices You Should Know

Office of Alumni and Parent Relations

The Office of Alumni and Parent Relations strives to keep alumni and parents connected to each other and UE. In addition to planning annual events such as Family Weekend and homecoming, staff members also coordinate volunteer opportunities, services, and communication for UE alumni and parents of our current students.

Contact Information

Telephone: 812-488-2586

Fax: 812-488-2560

E-mail: alumni@evansville.edu

Location: Igleheart Building

Office of Admission

The Office of Admission serves as the primary resource for first-year freshmen and transfer students. Contact the Office of Admission to schedule a visit to campus or for any questions related to the admission process.

Contact Information

Telephone: 812-488-2468

Fax: 812-488-4076

E-mail: admission@evansville.edu

Location: Room 104, Olmsted Administration Hall

Office of Career Services and Cooperative Education

Students and alumni have tough decisions to make throughout their college career and beyond. Career services can help with questions such as: what to major in, where and how to get their hands on internships, and how to actively explore their career options. Office staff members are here to help students and alumni at every stage by providing comprehensive services to facilitate their career development.

- Major and career exploration
- Experiential education
- Job search
- Career fairs
- Graduate school information, graduate school plan, graduate school fairs
- International students
- Outreach programming and workshops
- Student-Alumni Mentoring Program
- Alumni biographies
- The Next Step: A Guide to Career Development
- Alumni benefits and services

Contact Information

Telephone: 812-488-1083

Fax: 812-488-2156

E-mail: career@evansville.edu

Location: Room 234, Ridgway University Center

Office of Development

The Office of Development is charged with raising funds for the University through direct mail, telemarketing, personal solicitation, and planned gift efforts.

Offices include: Annual Giving, Corporate and Foundation Relations, Reunion Giving, Gift Planning and Capital Support, Planned Giving, and Development.

Contact Information

Telephone: 812-488-1094

Fax: 812-488-2560

E-mail: development@evansville.edu

Location: Igleheart Building

Importance of Volunteerism

Why should I volunteer?

Volunteering is the practice of people working on behalf of others without being motivated by financial or material gain. Part of being a great volunteer is loving what you are doing. Being a volunteer, for whatever purpose, is commendable and a service to one's community. At the University of Evansville we have a wide variety of volunteer opportunities on and off campus. Alumni, parents, friends, and students of the University are encouraged to participate in these various opportunities. Being an UE volunteer helps the University in its mission to better serve its students, alumni, community members, parents, and friends. It is because of dedicated volunteers and community partners that the University of Evansville has such successful programs and events. Without these volunteers, UE would not be the university it is today.

Benefits of volunteering

There are many benefits of volunteering:

- Develop lasting friendships with other alumni, friends, and parents.
- Help promote the University of Evansville in your hometown.
- Gain or enhance your leadership, communication, and team-building skills.
- Open doors to other University volunteer opportunities.
- Connect with other volunteers and senior leaders and gain from the experience, perspective, and contacts they bring to the table.
- Get satisfaction from giving back and making a real difference.
- Network with others.
- Contribute to a great cause about which you feel passionate.

Tips on how to be a GREAT volunteer

- Be respectful to others and yourself.
- Be committed to your program and those you are serving.
- Be reliable and honest.
- Be courteous of others' time.
- Work to establish a positive relationship between yourself and those you are serving.
- Practice open communication.
- Listen. You must first be a good listener before you can be a good communicator.
- Do not be shy. You are doing a great thing and others will respect you for it!
- Do not hesitate to ask or seek support if you have any questions.
- Be proud of your accomplishments! Remember you are a valuable member of a team and you are making a difference in the lives of others.

*"Everybody can be great because everybody can serve."
– Martin Luther King Jr.*

Volunteer Resources

UE volunteer website

UE volunteers help with a wide range of activities and events that benefit students, alumni, friends, and the University community. The volunteer website lists the various activities, committees, and boards one can volunteer on and gives a brief description of these groups.

This page also lists important contact information and provides links to additional volunteer sites. The volunteer groups and programs listed are administered by the Office of Alumni and Parent Relations. Visit us at www.evansville.edu/volunteer.

Volunteer Summit: *Bringing UE leaders together to engage, develop, and discover!*

UE's Volunteer Summit is held every other year on UE's campus and is the kick-off event for Homecoming Reunion Weekend. This day-long event is designed specifically for current or potential UE volunteers. The purpose of the summit is to bring together key leaders and volunteers of the University in order to discuss important initiatives, share experiences, learn best practices, and generate ideas how we all can best serve UE.

Volunteer e-newsletter

This is a quarterly newsletter updating all UE volunteers with the latest information, happenings, and current events on campus. The newsletter highlights volunteer activities and groups and updates volunteers on upcoming events on and off campus.

UE alumni online community: *Log In... Stay Connected*

Offered and managed by the Office of Alumni and Parent Relations, this online alumni directory helps UE alumni stay connected with their alma mater. Alumni and friends of the University can get up-to-date information and stay connected by using the following tools:

- **Alumni Directory:** Search for a former classmate in this password-protected directory of all UE alumni. Create your own personal profile and check out others'. Update your information at anytime. Maintain your privacy with line-by-line opt-in or opt-out data fields.
- **Class Notes:** Share your exciting news instantly with others. Easy search features and photo attachment options are at your fingertips.
- **Event Registration:** Enjoy this convenient way to register for alumni events via a secure online payment system.
- **Photos:** Share photos with your friends and view photos from alumni events.

JobLink

UE JobLink is a great tool to connect students and alumni searching for career opportunities.

UE students and alumni can use JobLink to search for internship, co-op, part-time, and full-time positions.

Benefits

- Get the latest updates from career services on your UE JobLink home page.
- Register online for open houses, information sessions, and career days.
- Access USA Jobs, NACElink Network, and Career Builder in addition to the jobs posted through UE's career services office.
- Schedule personal events and automatically record on-campus interviews and events for which you have registered.
- Post your progress and evaluations online through the new experiential education feature.

(Please contact the Office of Career Services and Cooperative Education for initial set-up.)

Volunteer Opportunities and Descriptions

Partners in the Evansville Experience (Partners)

UE alumni, friends, parents, and partner employers have the opportunity to establish a partnership with the University of Evansville through support of career services programs and initiatives and by mentoring individual students. Partners is a professional network of UE alumni who assist in the career services process for current undergraduates. The Partners program is a relationship to directly connect UE students to an infinite variety of professional development and support.



Annual Partners Report

Annually, more than 500 alumni and friends of the University volunteer their time to help students set career goals and learn how to be successful in the workforce. Each year the University of Evansville creates a report to highlight the various activities, events, accomplishments, and volunteers associated with the Partners program.

Why should be involved?

- Mentor and lead many students.
- Network with faculty, alumni, and other friends of UE.
- Give back to UE by creating experiential education opportunities at your corporation.
- Serve as a referral source for job postings to students, recent graduates, and alumni.

Who can participate?

Alumni, parents, employers, and friends of the University of Evansville can become Partner members through a variety of levels of participation and commitment:

- Sponsor an internship or co-op education experience at your place of business.
- Forward full-time employment opportunities to the Office of Career Services and Cooperative Education.
- Participate in UE Career Days, Health Careers Fairs, Major Affair, on-campus recruiting or career seminars for specific majors such as education or engineering.
- Participate in the Student-Alumni Mentoring Program.
- Complete and submit a web-based professional profile on the Career Services and Cooperative Education information system: UE JobLink.
- Serve as a resource person to interested students.
- Be a guest speaker on campus and share your professional experience.

Alumni Biographies and Professional Network

Share your unique story and professional journey with students and alumni eager to learn from your experience. The new Professional Network is a quick and efficient way for alumni, parents, and friends to get involved and reach out to students and recent graduates, assisting them with their career goals. You represent an important resource for students as they determine their majors, minors, and career directions. The new system is web-based, easy to use, and allows each professional in the network to determine their own level of involvement. For more information regarding the new Alumni Biographies and Professional Network, please visit the Career Services and Cooperative Education website at careerservices.evansville.edu.

Student-Alumni Mentoring Program

One of the most important elements of Partners is our mentoring program. Alumni, parents, and friends are directly connected to current juniors and seniors looking for assistance and support with their career development needs. Mentors serve as professional guides and provide a wide variety of information and insight. The primary role of a mentor is to enrich and coach a student in their career development and education. The program typically begins in mid-to-late September with a reception on campus and continues throughout the academic year.

Objectives of the Program

- Provide insight into career opportunities through students' interaction with alumni.
- Promote students' leadership and encourage experiential education involvement.
- Offer contacts and networking opportunities in the students' fields of interest.

Mentor Expectations

- Participate in a job shadow activity for student.
- Meet once per month for one hour with student.
- Attend one Mentor Speaker Series luncheon (if possible).
- Conduct a résumé review with student.

A major component of the mentoring program is our Luncheon Speaker Series held on campus four times a year. We invite individuals from the professional community to come and speak on various topics including social networking, corporate culture, global business, and the transition from student to professional.

This is a productive way for students and their mentors to get together several times a year to converse, network, and listen to a speaker. Lunch is provided by the University. If you would like to become a mentor, please visit us online at www.evansville.edu/mentoring/mentorinterest.cfm.

Speaking Opportunities

As a collaborative effort between the Offices of Alumni and Parent Relations and Career Services and Cooperative Education, mentor speakers present important topics to assist students as they develop the skills and knowledge they need to be effective members of the workforce. The interchange at the luncheons stimulates alumni and students to actively discuss relevant career topics.

Leading Edge Alumni Guiding UE (LEAGUE)

Leading Edge Alumni (and friends) Guiding UE is a worldwide network of alumni and friends who serve as goodwill ambassadors for the University of Evansville and assist with student recruitment.

LEAGUE volunteers

- Expand the University's prospect and applicant pools and extend its geographic reach, allowing for greater diversity and selectivity of students.
- Enhance students' access to the University of Evansville in their local communities.
- Increase the quality of students enrolling at the University.
- Identify and train other alumni volunteers for progressive involvement in new student recruitment.

LEAGUE volunteers participate in the following activities

- Serve as alumni representatives at college fairs in place of or with UE admission counselors.
- Represent the University at high school scholarship award programs.
- Send e-mail messages to prospective students.
- Write letters or notes to prospective students.
- Telephone prospective students.
- Host or attend receptions for prospective students.
- Host or attend send-off parties for admitted students.
- Volunteer at campus visit events such as Open Houses.

Parents Association

The UE Parents Association is the organization of all parents of current undergraduate UE students. Parents automatically become members of the Parents Association when their son or daughter enrolls at UE.

The Parents Association strives to provide parents with the network of resources, information, opportunity, and friendships that will enable you to grow with your student and other parents throughout the UE college experience. With the ongoing involvement and interest of parents, we can continuously provide opportunities, assistance, and support for our students – prospective, current, and alumni.

Parents Association members receive information and news about events and opportunities for parents in a biannual newsletter, Parents Connections, a bimonthly electronic newsletter, and through the parent website at www.evansville.edu/parents. The Parents Association also provides a number of volunteer opportunities, both on campus and in your geographic area, for parents to engage the University community.

Class Agents

The University of Evansville Class Agent Program coordinates teams of graduates from each class – a Head Agent and up to 10 Class Agents – that support UE in fund-raising efforts.

The mission of this program is to promote networking among classmates, while encouraging them to support the UE Alumni Scholarship Fund. This is a great way to get involved with UE that involves a minimal commitment of your time.

Qualifications

- Loyalty to and enthusiasm for UE
- Willingness to contact 10 people – this only take a few hours each year

Benefits

- Pleasure of being involved with your classmates and other UE alumni
- Volunteer and personal development
- Satisfaction of knowing you have played a significant role in supporting your alma mater

Responsibilities

- Make your own commitment to the UE Alumni Fund.
- Personally contact 10 self-selected classmates each fiscal year for five years.
- Return individual contact cards to UE with pledges and updated information.
- Participate in regional alumni events, when possible.
- Recommend or recruit additional team members for this program.

Support provided by UE

- Class Agent training program
- Reimbursement option for your long distance telephone calls
- Daily support and weekly updates from Emily Sights, director of reunion giving

Class Reunions

Reunion representatives are needed each year to assist the alumni staff in promoting upcoming reunions and inviting friends and other classmates to Homecoming Reunion Weekend. Serving in this way gives alumni an excellent opportunity to get in touch with old friends and be updated about UE happenings and planning throughout the year.

UEAAA

The mission of the University of Evansville African American Alumni Association (UEAAA) is to maintain a close relationship among alumni, document the UE African American tradition and pass it on to students, and to maintain a close and nurturing connection with UE African American students by providing financial assistance, emotional support, and guidance.



Second Family Program

The Second Family Program is a student retention program aimed at connecting students of color and multicultural heritage with local alumni and friends of the University in order to provide them with a “home away from home.” The program is intended to enhance these students’ sense of community within the University of Evansville and around the city of Evansville.

Through the program, families have the opportunity to positively impact a student’s UE experience. Likewise, students gain familial support systems, community networks, and alternate space away from academic and social pressures, and opportunities for personal growth and development. The Second Family Program is sponsored by the Office of Diversity Initiatives with collaborative support from the Office of Admission, the Office of Alumni and Parent Relations, and the Office of Student Affairs.

Alumni Volunteer Networks

Alumni volunteer networks bring alumni together throughout the country and world. The frequency of meetings and types of activities and events vary in each network area. Networks are established in Evansville, Indianapolis, Dubois County (Indiana), St. Louis, Nashville, and Cincinnati. A variety of events are held in other cities including: Washington, D.C.; New York; Los Angeles; Chicago; and Atlanta. You may join one of these groups or start your own network by contacting alumni@evansville.edu.

Young Alumni Network

The Young Alumni Network (YAN) was established in July 2007. The network targets UE alumni that live in the Evansville area and who graduated within the last ten years. Members are young professionals who live in the counties of Vanderburgh, Warrick, Posey, and Gibson. Through the efforts of dedicated UE alumni, YAN is able to provide unparalleled professional development and social networking opportunities to Evansville’s young professionals. YAN’s mission to build these relationships in accordance to the University of Evansville stated core purpose, vision, and values.



Board Memberships

The University utilizes the talents of its alumni, parents, and friends to help guide its many programs through membership on the boards listed below. Each of these bodies has its own selection process. You may express your interest in consideration for a position by contacting alumni@evansville.edu.

Board of Trustees

The University of Evansville is fortunate to have an active Board of Trustees composed of alumni-elected and student-elected members as well as corporate and community leaders. The board meets three times per year.

Alumni Association Board of Directors

A 42-member Board of Directors serves as the governing body of the Alumni Association. There are 30 at-large directors from all regions of the country and abroad. Members of the alumni board serve three-year terms and assist with planning and implementing many alumni programs, services, and events. The board meets on campus three times per year.

Board Mission

The University of Evansville Alumni Association Board of Directors represents the alumni at large and serves as an advisory board to the University and the Board of Trustees. The alumni board fosters long-term relationships, involvement, and support of the University.

Harlaxton Society Board of Directors

The Harlaxton Society is the Alumni Association for Harlaxton College, the British Campus of the University of Evansville. If you attended Harlaxton as a student, faculty member, or staff member then you are automatically a member of the Harlaxton Society.

Membership

Membership in the Harlaxton Society is open to all former students, faculty, and staff of Harlaxton College and all members of the original Harlaxton Society. Honorary membership may be granted to other friends of Harlaxton by the Harlaxton Society Board of Directors.

Purposes

The Harlaxton Society is the alumni organization for Harlaxton College. Its main purposes are to keep its members informed about Harlaxton College and to promote and support Harlaxton College, its mission, and current students. The Harlaxton Society raises funds to provide scholarship support for students studying at Harlaxton College.

Board of Directors Membership

The Board of Directors comprises 20 at-large directors, each eligible to serve two consecutive three-year terms. In no event shall any one person serve as a director more than six years in any nine-year period. New directors will be selected by the nominating committee and approved by the full board at the spring meeting.

Board of Visitors

The Board of Visitors' purpose is to provide community input, leadership, and support to the president of the University of Evansville, and through that office to the University community.

Duties

Join with other members and provide the president of the University your council and advice on matters and concerns that he brings before you. You are expected to attend the scheduled meetings, support the University family, and be active on one of the four standing committees:

- Spend a total of 20 hours a year in volunteer service for the University.
- Attend two Board of Visitors meetings per year.
- Provide your best advice and council to the president.
- Promote the University in your business and professional settings.

Parents Council

The Parents Council is an advisory board to the University made up of appointed parent representatives. The Parents Council meets twice a year on campus and its members serve at activities and events as Parents Association volunteers. Parents Council also hears reports about and advises on our parent volunteer support activities: LEAGUE and admission support, Parents' Fund, Partners and career services support, and parent communication and event support. The Parents Council also offers appropriate feedback to the administration of the University regarding student concerns and recommendations.

Members of the Parents Council are a resource for all parents and will assist with questions and act as liaisons to appropriate University resources, volunteer opportunities, and administrative contacts. The Parents Council is coordinated through the Office of Alumni and Parent Relations.

Institute for Global Enterprise in Indiana Advisory Board

The Institute for Global Enterprise in Indiana is an extension of the Schroeder Family School of Business Administration at the University of Evansville. The institute opened in December 2003 as part of the Lilly Endowment Inc. Transformations in Global Learning Opportunities grant. The institute's strategic focus is international business.

The institute develops and delivers services that improve international business success to three groups: UE students, UE faculty, and the Southwestern Indiana business community. The latter is defined broadly to include all partners in economic development such as private companies, government, chambers of commerce and community organizations, and educational institutions for all ages.

Friends of UE Music

The Friends of UE Music (FUEM) provides financial support for special Department of Music projects and aids in creating a close bond among the faculty, students, parents, alumni, and the department's many supporters. Since its inception in 1981 FUEM has contributed significantly to the benefit of the department.

Theatre Society Board of Directors

The University of Evansville Theatre Society is composed of a group of community leaders who serve as enthusiastic, dynamic, and dedicated University theatre advocates. Through its membership and activities, the organization seeks to increase public awareness and maximize the impact of the University of Evansville Theatre in the national, regional, and local communities.

The society plays a vital role in many aspects of the daily life of theatre students and faculty, including the hosting of opening night and closing night parties; a freshman dinner and tour of the Evansville Museum of Arts, History, and Science; a very popular Adopt-a-Student Program; a reception for graduating seniors and their families following commencement; and two yearly trips to see productions at professional regional theatres.

Planned Giving Council

The Planned Giving Council provides expertise and community input to the University of Evansville on the issues of estate planning, planned giving, and the marketing of such programs by the University.

Duties

- Attend (if possible) the two scheduled meetings per year, one in the fall and one in the spring.
- Act as a resource to the vice president of institutional advancement and the director of planned giving and capital support in the areas in which they have special expertise and experience.
- Provide honest feedback on the effectiveness of the University's planned giving marketing efforts and give advice on how to make it more effective.
- Promote the University of Evansville and its vision for the future whenever possible.

Friends of Art

The Friends of Art serves to support and assist the needs of the Melvin Peterson Gallery and the University of Evansville Department of Art; to publicly display student, faculty, and selected guest artists' art work; and to promote a variety of other art activities including lectures and workshops.

Science Advisory Council

The Science Advisory Council serves to provide community outreach and engagement for the sciences while expanding the University of Evansville's professional connections.

The Kresge Foundation Science Initiative was a challenge grant program that enabled colleges and universities to upgrade and endow scientific instrumentation and laboratories. This challenge was successfully completed in September 2006 and created an endowed equipment fund, serving as a dependable funding source for equipment purchases and maintenance.

As a result of the Kresge Science Initiative, the strategy of the Science Advisory Council is to ensure that the University of Evansville is at the forefront of science education for generations to come. In collaboration with the Departments of Chemistry, Biology, Physics, Environmental Sciences, and Mathematics, the council will focus on the future needs and growth within the sciences by:

- Utilizing the council as guest speakers or assisting in the contacts and recruitment of speakers for students, faculty, alumni, and the community. By offering these educational lectures, facility visits, and programs, the council will assist in career opportunities, identification of recruitment needs, and to benefit UE students upon graduation and beyond.
- Assisting in the development of and serving as a resource for the sciences at UE. Resources are described as follows: charitable contributions, gifts-in-kind, internships, co-ops, seminar programs, research opportunities, and part-time or full-time employment to increase experiential and practical learning for both students and faculty.
- Continuing to enhance the University's science programs which will augment the education UE students receive and increase the value of their degree. This council will provide advice, feedback, and reference materials for the faculty at UE from their organizations and external constituencies

Schroeder Family School of Business Administration Advisory Board

Purple Aces Club Board of Directors

President's Club Executive Committee

Questions?

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