Example Course Development Timeline

*A quality course takes time to design, develop, and review. The timeline below provides an example of how that time can be spent. Actual development time may be longer or shorter depending on the nature of the course and time constraints.*

# Week 1-3:

* Meet to discuss goals, timeline, course outcomes, instructional methods
* Participate in any technology training or online teaching professional development
* Complete Course Design Plan: Outline weekly learning outcomes. Determine weekly activities (discussions, assignments, quizzes/tests)

# Weeks 4-9:

* Create and/or locate course content. Break down by weeks with an agreed upon timeline. Build content within Blackboard.

# Week 10-11:

* Build any remaining content within Blackboard and make any necessary changes determined after viewing course as whole.

# Week 12:

* Complete course review using course design rubric (Self-review, Distance Learning Committee member)