**First and Last Name**

Phone Number ♦ Email ♦ Linked In Link

**OBJECTIVE** Part-time/Full-time/Internship position in the ?????? field

**SUMMARY** 2-4 short one-line statements showing your career readiness strengths

**EDUCATION** B.S. XXXXX Expected Month Year

 **UNIVERSITY OF EVANSVILLE** Evansville, IN **GPA ?.?**

*Study Abroad* **HARLAXTON COLLEGE** Grantham, England Date

*Related Courses* (List 2-8 relevant courses in pairs)

 Abnormal Psychology Lifespan Development

 Introductory Biology & Lab Fundamentals of Public Speaking

**RELATED Name of Organization** City, ST Date

**EXPERIENCE** *Job Title*

• Past tense action verb+task/actions+results

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**CUSTOMER** **Name of Organization** City, ST Date

**SERVICE** *Job Title*

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**CAMPUS The Name of the UE organization** Date

**LEADERSHIP** *Leadership position(s) you have held within this organization*

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**CAMPUS** Name of Organization Name of Organization

**INVOLVEMENT** Name of Organization Name of Organization

**VOLUNTEER** Name of Organization Name of Organization

**EXPERIENCE** Name of Organization Name of Organization

**HONORS/** Name of Award

**RECOGNITION** Name of Scholarship