Jay Bounce-Pass

Permanent 22 Dirt Rd \bullet Corn Stalk, IL 99999 \bullet 999-999-9999 Campus UE Box 7200 \bullet Evansville, IN 47722 \bullet 812-999-0000 \bullet jb00@evansville.edu

OBJECTIVE

Professional internship or work experiences in business or sports management

SUMMARY

Extensive experience in team oriented activities and projects; Highly competitive and goal driven; Solid fundamentals of business operations and customer service; Training, leading and mentoring others; History of academic and personal achievement; Commitment to community service

Computer Skills

 \bullet Word

•Excel

• PowerPoint

•Explorer

•FrontPage

EDUCATION

B.S. Business Administration

Concentration: Management Minor: Sports Studies

Expected May 2006 GPA 3.09

UNIVERSITY OF EVANSVILLE Evansville, IN

Courses

Introduction to Software Applications
Effective Organizational Communication

Accounting I

Fundamentals of Finance

Fundamentals of Interpersonal Communication

International Business Strategy

Projects

- Researched, developed and implemented a stock purchase and management strategy as a part of a investment simulation exercise completed in a team environment; placed first out of four teams
- Developed, implemented and analyzed a research project, utilizing the company Merrill Lynch, which examined the strengths of working in project teams compared to individual performance; presented findings utilizing PowerPoint

LEADERSHIP

NCAA DIVISION I BASKETBALL TEAM

2002-Present

- Successfully balanced the multiple priorities required to be a Division I Student Athlete
- Recognized by coaching staff as the 'Most Improved Player' for 2004 season
- Encouraged and mentored high school and middle school basketball players participating in the annual Thanksgiving Basketball Camp
- Frequently delivered motivational talks to young people encouraging them to stay in school and develop educational goals

FELLOWSHIP of CHRISTIAN ATHLETES

2004-Present

Charter Member

- As a part of a team, re-established a chapter of FCA at the University of Evansville, including the extensive process of being recognized as a registered student organization
- Developed and implemented a marketing plan that contributed to a 50% increase in membership and attendance

BUSINESS EXPERIENCE

FARM COMMODITIES INC Corn Stalk, IL

2002-Present

- Customer Service Representative
- Upgraded and troubleshooted LP tanks as a part of a project to improve customer relations, increase business, and ensure safety
- Strengthened and improved relationships with new customers acquired through the purchase of a competitor

REFERENCES

Available upon request