**University of Evansville**

**Undergraduate Experiential Education Stipend Application Form**

Please complete this form and email it to career@evansville.edu or aw505@evansville.edu

Name Date of Application Student ID Number

**A.** Contact information during experience

 E-mail

 Address

 Phone

**B.** Please provide a permanent address (if different from Section A)

 Address

**C.** UE Academic Advisor & email

 Term of Experience Major Area of Study

 Course name and number Course Instructor # of credit hours being earned

 Internship Organization & address Internship Supervisor & email/phone #

Number of hours worked per semester-

 Please submit a copy of the position description and course syllabus or learning objectives and or learning

 contract. (**Required**).

**D**. **A copy of your résumé must be on file in Handshake**. If you do not have an account or résumé loaded in

 Handshake, schedule an appointment with: Center for Career Development to develop a Handshake résumé.

 ***https://evansville.joinhandshake.com/login***

**E.** Please *briefly* describe your career goals and discuss how this experience relates to your professional

 development, in two-three short paragraphs.

**F.** I will be receiving some sort of funding, payment, or benefit for this experience. **NOT INCLUDING THIS STIPEND**

Yes No

 Check all that apply:

* Grants and/or scholarships
* Wages earned from this experience.
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**G**. Please describe the purpose of this stipend, i.e., defer travel costs, parking, in lieu of salary, etc.

By submitting this form, I agree to abide by all requirements associated with this stipend and by the spirit and purpose of all information submitted as part of this application. **To the best of my knowledge, all submitted information is true and accurate.** Please email this form to the Center for Career Development-career@evansville.edu and aw505@evansville.edu. Application deadlines for stipends will be approximately five weeks from the beginning of each term. During the summer terms, the deadline is approximately two weeks from the beginning of each session.

**Center for Career Development 812-488-1083 career@evansville.edu**