

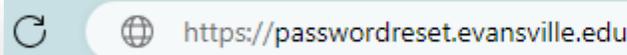


Before you begin your new journey take a moment to review the steps, sites, and services below!



Step 1: Change Your Password!

Visit passwordreset.evansville.edu to change your UE Password!



Your default password is PurpleMMDDYYYY where the first "P" in "Purple" is uppercase, the rest are lowercase, and the MMDDYYYY is your birth month (2 digits), birth date (2 digits), and birth year (4 digits).

Step 2: Get Connected!

On or Off Campus, Here's how you can get connected...

Multi-Factor Authentication (MFA)

When signing in through the office.com or the link above for the first time, you'll be prompted to setup security options for account recovery and MFA. Be sure to complete this by following on-screen instructions before moving on!

*For best results, download the Microsoft Authenticator App from your mobile App Store.

More information required

Your organization needs more information to keep your account secure

Use a different account

Learn more

You have 10 days until this is required.

Ask later

Next

Campus-wide WiFi

Connect to UEWifi using the same UE Username & password you would use to log in to a campus computer.

Never Give out your password for others to use! Guests on campus? Speak with Res Life to obtain guest credentials!



Student Portals | Where to find what

myue.evansville.edu

MyUE is the University of Evansville web portal, providing convenient, centralized access to resources and information. Many of the following tools and more are accessible via the centralized MyUE portal!

- Student Financial Services, UE Dining Services, Public Safety, ChangeMaker, Center for Career Development, UE Libraries, Self-Service, & More!, Center for Diversity & Inclusion, Blackboard, Livetext

Student Printing | Where and how

Students can visit papercut.evansville.edu to print from their personal device. Printers and student access workstations can be found all over campus!

- University Libraries Krannert 213, Residence Halls Krannert 42, Tapley Center Soba Atrium, RUC Bookstore Soba 68, RUC Multicultural Commons



Student Technology | Whats compatible & what works

Personal & Shared Access Computers

Windows & MacOS alike are equally compatible in most cases and function with all of todays standard education platforms and tools. Chromebooks are slightly different however. While they are a *great* budget option, ChromeOS utilizes the WebApp version of Microsoft Office & other tools, limiting or *removing* various features. Regardless, we provide student accessible Windows & MacOS workstations across our libraries and shared common areas. Stop by the OTS Help Desk and pick up a **Help Desk Pocket Guide!**

OTS & Technology Resources

Visit help.evansville.edu or scan the QR code below and find OTS Resources, FAQ, and the Student Resource Guide.



Student Technology Support | How to contact OTS

The OTS Help Desk is available for student questions and support during Business Hours. Located in the University Library basement, you can find our entrance just off the brick walkway next to Olmsted or the southeast corner of the Library.

Office Hours: Mon-Fri 8am-5pm

Chat: Speak with OTiS in your Microsoft Teams App 24/7! OTiS can help answer many questions, perform various automated tasks, and opens a ticket if the issue requires further troubleshooting!

Email: help@evansville.edu opens a direct ticket with our team, ensuring a response as quickly as possible!

Phone: 812-488-2077

