Software Code of Ethics

Unauthorized duplication of copyrighted computer software violates the law and is contrary to the University of Evansville's standards of conduct. The University of Evansville disapproves of such copying and recognizes the following principles as a basis for preventing its occurrences:

- The University of Evansville will neither engage in nor tolerate the making or using of unauthorized software copies under any circumstances.
- The University of Evansville will provide legally-acquired software to meet legitimate software needs in a timely fashion and in sufficient quantities for all university computers that require such software.
- The University of Evansville will comply with all license or purchase terms regulating the use of any software that the University of Evansville acquires or uses.
- The University of Evansville will enforce strong internal controls to prevent the making or using of unauthorized software copies, including effective measures to verify compliance with these standards and appropriate disciplinary measures for violation of these standards.

The purpose of the code of ethics is to state the University of Evansville's policy concerning software installation and duplication. All employees shall use software only in accordance with the license agreement. Any other duplication of licensed software except for backup and archival purposes is a violation of the law. Unlawful duplication of copyrighted computer software violates the University of Evansville's standards of conduct.

The following points must be followed in order to comply with software license agreements:

1. All software must be used in accordance with the license agreements.
2. No employee (faculty/staff/student) of the University of Evansville will make any unauthorized copies of any software under any circumstances. Anyone found unlawfully copying or installing software is subject to institutional disciplinary policies and may be subject to civil and criminal penalties including fines and imprisonment.
3. No employee (faculty/staff/student) shall give software that is licensed to the University of Evansville, to any other employee or non-employee, including clients, customers and others, that would be outside the scope of the license agreement between the university and the software vendor.
4. Any employee (faculty/staff/student) who determines that there may be a misuse of software within their department shall notify the Assistant Vice President of the Office of Technology Services.
5. All software used by the University of Evansville on University of Evansville computers will be properly-purchased through appropriate procedures.