

Academic Fund Board Resolution

The Academic Fund Board, hereby referred to as the AFB, shall hear funding requests from full time undergraduate students at the University of Evansville related to academic or professional development activities.

Examples of acceptable requests:

- Graduate school admissions tests or preparation courses for these tests
- Competitions, projects, conferences, etc. related to a specific academic field or professional development
- Funding for equipment, software, or other supplies required for academic research

Restrictions:

- AFB shall not be the sole source of funding for the project, conference, etc. that any resolution may fund
- AFB shall not fund any exam required by the University of Evansville or any department thereof
- AFB shall not allocate more than \$1000 to any individual
- Proof of outside funding or of an attempt to obtain it is required to qualify for funding.

All resolutions must be submitted at least 48 hours prior to the AFB's monthly meeting.

Hearings are during the first week of each month, with the exception of the first meeting:

September 11th, October 2nd, November 6th,

The AFB shall have final say over the approval of each resolution.

AFB funding is provided as a reimbursement.

Please complete and submit to UEngage the application on the following pages.

A hearing at an AFB meeting may be requested if the board has remaining questions.

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Application

1. Please enter your name.
2. Please include your email.
3. Are you a full-time undergraduate student?
4. How much are you requesting from the Academic Fund Board?
5. How will the requested funding be used? Please provide a detailed breakdown of costs.
6. Have you looked for other sources of funding for this purpose?
7. Please list the other funding sources and amounts granted.
8. How will the subject of this request benefit you professionally or academically?
9. Would you like to request a hearing with the Academic Fund Board to further explain your request?

10. Use this space for any additional information.