



Office of Residence Life
Living at Home or with Family over 21 years of Age 2020-21
Transfer Student

The University of Evansville Residency Requirement All students who attend the University of Evansville are required to live on campus for a designated period of time as described under the University Residency Requirement Policy (see back of this form).

Transfer students are allowed to commute if they will be living at their home residence or with immediate family over the age of 21 during the academic year. This residence must be located in Vanderburgh, Posey, Gibson, Warrick, or Henderson counties. Requests for consideration of residences in non-contiguous counties within a reasonable distance are to be submitted to the Director of Residence Life for review.

A student enrolled at the University who is living off-campus in violation of this policy will be held financially responsible for the room and meal charges for that period and will be required to move on campus for the remainder of their time under the requirement.

- This form is for transfer students who will be living with their parent or guardian or with immediate family over the age of 21 in Vanderburgh, Posey, Gibson, Warrick, or Henderson counties during the 2020-21 academic year. A new form must be completed for each academic year.
Before submitting this form, both student and the parent, legal guardian, or family member over the age of 21 with whom they will be living must appear before the notary together with a photo ID. The University of Evansville has campus notaries available free of charge, but any Indiana State licensed notary may be used.
This notarized form must be returned to the Office of Residence Life one day prior to the residence hall opening for the corresponding semester to avoid non-refundable housing and meal plan charges.

Student Name: Last First MI Student ID #: _____

Family Member Name: Last First MI Relationship: Parent, Legal Guardian, Family Member over 21

Local Address: Number & Street City State Zip County
Address may not be a P.O. Box.

Student:

I verify that I will be living with my parent, legal guardian, or family member below at least five (5) days per week at our local primary residence during the 2020-21 Academic Year. If I intend to change this arrangement, I understand that I must obtain prior approval from the Office of Residence Life or move on-campus.

Student Signature: _____ Date: _____

Parent or Family Member:

I verify that the above-mentioned student will be living with me at our local primary residence during the 2020-21 Academic Year. If s/he intends to move change this arrangement, I understand that s/he must obtain prior approval from the Office of Residence Life or move on-campus.

Parent / Family Member Signature: _____ Date: _____

Indiana State Notary:

On _____, 20____ before me, _____, personally appeared

_____, who proved to me, on the basis of satisfactory evidence, to be the

person who signed this instrument. S/He acknowledged to me that s/he executed the same in support of the statements above in relation to the living arrangement between her/him and the indicated student:

_____. Witness my hand and official seal.

Notary Signature: _____

Printed Name of Notary: _____

Office of Residence Life Use: [] Approved [] Not Approved

Completed by: _____ Date: _____

Residency Requirement Policy

All students who enter the University of Evansville are required to live on campus for a designated period of time under the University Residency Requirement Policy.

Freshmen and Sophomores

The University of Evansville guarantees residence hall rooms for all freshmen and sophomores. Students must reside on campus for a minimum of two academic years or the equivalent of four full term semesters. Freshmen and sophomores who meet one of the following criteria may request an exemption:

1. The student has attained the age of 21 prior to the start of the academic year
2. The student's local residence is with parents or legal guardians
3. The student is married and/or must live with a dependent.

The exemption form must be filed with Residence Life.

International students who have participated in the Intensive English Program may count their semester(s) in residence toward this requirement.

Other exceptions and modifications to residence requirements are determined by the director of residence life.

Transfer Students

Transfer students with less than 60 academic credit hours earned at previous institutions (excluding bridge, early-college, dual-credit, and advanced placement credit) are required to live on campus or in university-sponsored housing unless they meet one of the following:

1. The student has attained the age of 21 prior to the start of the academic year
2. The student's local residence is with parents, legal guardians, or immediate family over the age of 21
3. The student is married and/or must live with a dependent.

The exemption form must be filed with Residence Life.

International Students

Students attending UE as international students follow a slightly different policy. See the International Student Residency Requirement Policy for more details.

Juniors, Seniors and Graduate Students

Juniors, seniors and graduate students who have met their residency requirement are welcome and encouraged to live on campus. This makes for a positive mix of fresh ideas, peer mentoring, and the passing down of community traditions. Space is available in residence halls, the Villages and Greek Housing.

A student enrolled at the University who is living off-campus in violation of this policy will be held financially responsible for the room and meal charges for that period and will be required to move on campus for the remainder of their time under the requirement.
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