



Residence Life E-News **Winter Break Edition**

December 2018

Wishing you the best in your Finals and a refreshing break!

*From Michael Tessier
Assistant VP for Student Affairs
and Director of Residence Life*

[See who we are!](#)

Like us on [Facebook!](#)

Follow us on [Twitter](#)

In this Issue!

- > 24-Hour Quiet During Finals
- > Upcoming On-Campus Holiday Events
- > Halls Closing, Extended Stays, Winter Housing, and January Arrivals
- > Village Housing during Winter Break
- > Checkout for students not returning in January
- > Campus Dining – Hours and Meal Plan Changes
- > A plug for the UE RideBoard
- > Reminder about holiday decorations

24-Hour Quiet Hours



Beginning Wednesday 12/5/18 at 10:00 p.m.

24-hour quiet hours will be in place for all residential facilities, including building exteriors.

Shhh! Please be courteous!



Experience Christmas On Campus!

Check out all the fun! Friday 11/30/18

[Here's the Schedule](#)

Late Night UE Pancake Study Break!

Thursday, 12/6/18

9 to 11 p.m. in Café Court.

All UE students welcome!

Enjoy some FREE Pancakes!

Cocoa and Snacks - Study Breaks

Monday, 12/10 and Wednesday 12/12 In Café Court

8pm -9:30pm during Finals Week

Sponsored by Chartwells!

Important - attend the Mandatory Closing Floor Meeting in your Building!

Watch for Flyers! Don't miss it!

Winter Break

Residence Halls Close

All University residence halls will close during Winter Break.

The Office of Residence Life requests that all students depart within 24 hours of their last final.

All students living in the residence halls must vacate their rooms during Winter Break.

Residence Halls officially close at noon on Friday 12/14/18.

Student belongings can remain in rooms but students will not be able to re-enter their rooms over the break. It is very important to bring home anything needed during this period (Requests for re-entry are subject to approval – a \$25 re-entry fee may be assessed).

Be sure to unplug everything, turn off alarm clocks, remove items from personal and common fridges (unplug, defrost, and leave door open to fridge), properly dispose of any garbage, and close and lock windows and doors.

Get more info: [Winter Break Dates at a Glance - Closing, Opening, and Dining](#)

Extended Stays

Requests for a one-day extension (\$35 depending on reason) are [submitted online](#) and are due no later than 5:00pm on Reading and Study Day. Approval is subject to room and hall availability.

Students requesting to stay beyond a one day extension will need to apply for Winter Housing.

Winter Housing

The University of Evansville provides campus housing during the winter break for residents who are not able to go home for winter break or must remain on campus for participation official university functions. Students staying in winter housing will be housed in one residence hall and will not have access to their regular room for the duration of winter break. As all other residence halls are closed, it is important to bring anything needed to the winter housing assignment.

Students can [apply online](#) for Winter Housing.

The winter housing room rate is \$400 for the duration of break, regardless of time stayed. Winter housing is available from Friday, 12/14/18 to Friday 1/11/19.

January Arrivals

Residence halls re-open at 3:00 p.m. on Friday, January 11, 2019. Students that are required to arrive earlier than that date due to participation in official University functions should contact the Office of Residence Life to request an approval.

Village Housing Over Winter

Students living in the Village properties may be eligible to stay in their housing units over Winter Break (December 14, 2018 — January 11, 2019) without charge.

If you plan to stay in your Village housing unit over Winter Break, we ask that you [register your stay](#) with us. This information is helpful in case of emergency situations and general planning.

Students Not Returning – Checking Out

If you are not returning for the Spring semester, you should arrange a check-out time online 48 hours in advance. (Failure to check out properly and return keys results in a combined \$75 administrative fee for Improper Checkout and a Door Re-Core.)

If you are not returning in January, here are Links to schedule a check-out time with an RA:

Morton-Brentano	Powell	Schroeder
Hale	Moore	Villages

Remember, RAs are students with finals too, so it is important to set up a convenient time way in advance. See more details about how to check out properly here: [Hall Closing - People Checking Out](#)

Campus Dining

Special Hours for the end of the semester

Location	Closes	Opens
Café Court	Thursday 12/13 6:30pm (Reduced dining Options for Dinner)	Sunday 1/13 4:30pm
Chick-fil-A	Thursday 12/13 6:30pm	Monday 1/14 Regular Hours
Rademacher's	Thursday 12/13 6:00pm	Monday 1/14 Regular Hours
Aces Place	Thursday 12/13 6:30pm	Sunday 1/13 4:30-10pm

Papa John's accepts Ace Bucks up until 6:30 p.m. on Thursday 12/13/18

Meal Plan Changes

Students can change their meal plan for the spring semester any time prior to 5:00 p.m. on the Friday of the first full week of school. Go to [Spring Meal Plan Change Request](#) to change your Spring Semester meal plan.

Share the Ride!

RSA and the Office of Residence Life are co-sponsoring a Ride Board on Facebook to help people share rides and gas for weekend excursions and getting home for holidays. We hope it helps people find a ride buddy!



[Try UE Rideboard!](#)

Decorating Dos and Don'ts

Here is a reminder about the type of decorations that are allowed in residential properties.

Electrical lights are allowed around interiors of windows and on concrete walls, but cannot be hung around doors or furniture or hung from the ceiling. All decorations must be flame-retardant. Nothing should be hung on or around fire sprinkler pipes or sprinkler heads. If you wish to cover your door with wrapping paper or other material, it must be non-flammable and must not damage surfaces or prevent your door from closing completely. Nothing should be on the floor in the hallways, including welcome mats, pumpkins, and other decor items. Finally, remember to use 3M Command Strips, masking tape, or scotch tape to hang items on the wall. Duct tape is not allowed.

For more information, see: [Decorating for Holidays \(pdf\)](#)

Have a great Winter Break!!

