

New Residence Hall is a coed residence hall that can house up to 293 students. The hall desk is open two hours every night, and there is a resident assistant (RA) available for each floor. A full-time professional residential coordinator (RC) lives in New Hall and manages all staff and the daily operations of the building. Residential staff provide support to residents, assist with questions, provide resources essential to the community, and help establish an environment that supports the academic and social needs of residents.

Get Involved in Hall Council!

- **The Hall Programming Committee** puts on fun and memorable events open to everyone in the building.
- **The Hall Improvements Committee** focuses on finding ways to make living here more comfortable.

The **Resident Students Association** (RSA) is the student organization that oversees hall councils. They advocate for students, recognize the work of involved students, and encourage involvement at regional and international leadership conferences.

Whether you are looking for a leadership role on campus, have an interest in planning events, or want to meet new people, hall council would be thrilled to have you. Meetings are open to all residents and will start up shortly after the beginning of the school year. If you have questions about hall committees, contact your RC. Questions about RSA can be directed to rsa@evansville.edu.

Mailing and Building Address

Student's Name _____
1761 E Walnut Street
Room # _____
Evansville, IN 47714

Package Address

Student's Name _____
New Hall, Room # _____
1 South Frederick Street
Evansville, IN 47714

At check-in, all students will fill out and sign an online Room Condition Report. Room damages are recorded on this form, and it is updated at checkout. New damages are billed to residents.

Quick Reference to Information Specific to New Hall

Living Together

Getting along with the people you live with will be key to a satisfying living experience. All New Hall residents will participate in the Living Together Program with their roommates and pod mates. Be ready to discuss your living preferences and expectations!

How to Loft Your Bed

Lofting is a great option – it provides a lot more floor space so that you can bring a more personal touch to your space. If you have a bed that is lofted, feel free to get a loveseat or a futon. These work really well when you have friends over. They provide a great place to sit and you don't have to mess up your bed. Be careful – don't place lofts where you might bump a sprinkler. Loft kits are available on a first-come/first-served basis at the beginning of the year. There is a limited supply of loft kits for these pods.

You will have two options:

- A) No charge: Request a loft kit to assemble and disassemble yourself. These must be returned at the end of the year.
- B) Pay an assembly/disassembly fee: Your loft will be assembled and disassembled by the Office of Facilities Management.
 - \$65 package price for both assembly and disassembly
 - \$40 for just assembly \$40 for just disassembly

Loft Request Form

Click [here](#) for Instructions to loft your bed.
Need room measurements? Click [here](#).

Note: You will be assigned a specific room where the loft will be assembled.

Kitchenettes

Kitchenettes are light duty food storage/prep spaces equipped with cabinets, counters, a sink, and a full-size refrigerator. They are not meant for significant cooking and do not come with ovens, ranges, or ventilation for cooking. Podmates can bring a microwave that can be shared for the kitchenette counter. You can bring a small personal fridge and microwave for your room, but space may be an issue.

Necessities and Cleaning Stuff to Bring

So while we will prep your living spaces before you get here, you will be responsible for ongoing clean-up of your pod. Here are a few things you may want to consider bringing:

- Broom/dust mop/duster
- Small vacuum
- Hand soap/dish soap
- Sponges/cleaning wipes
- Bathroom cleaner
- Toilet bowl cleaner
- Plunger
- Other general cleaning supplies

Housekeeping provides you with your first roll of toilet paper, but you will need to supply this yourself the rest of the year!

Check-In and Emergency Info Card

When you check in at your appointed time at your residence hall, staff will provide you with your room key and other materials. **Be sure to review and sign your online Room Condition Report. This will record any pre-existing conditions so that you are not charged for those damages.**

You will also fill out an online Emergency Info Card.. **Be sure to have your student ID#, two emergency contacts, insurance card, and allergy and health information for this document.**

Things NOT to bring

- Multi-plugs (surge protector strips are OK)
- Duct tape
- Contact paper or wall decals
- George Foreman grills or other cooking appliances with exposed heating elements
- Halogen lamps
- Candles or candle warmers
- Pets (fish, service animals, and approved emotional support animals are allowed)
- Alcohol, illegal drugs, or tobacco
- Firearms, swords, or other weapons

All Things Tech

- Each room is set up for wired internet access, and the entire building has wifi.
- There are two common area TVs available for streaming your favorite apps in the main lobby area.
- Study/social rooms are available on the second, third, and fourth floors. These rooms are equipped with a streaming TV, comfortable seating, conference table, glass dry-erase boards, and a PC computer and printer.

TVs

You can stream content (with a smart TV, Roku, Firestick, etc.) and get a few local stations with a digital antennae. Talk with your podmates about having a TV in the living room.

Ace Cinema and Streaming

Check out the [free movie channel](#) on your laptop brought to you by RSA! To set up your streaming device or game console, start a chat with [OTIS!](#) Click "Ask a question" and type: Smartnet. Then proceed with your request.

Keys and Card Access

In New Hall, your ID is also a proximity key to access entrances, stairwells, the elevator, and your pod. You will be issued a physical key for your bed-room. Replacement cards can be obtained from Public Safety for \$15. Replacement keys are \$40.

Hall Amenities

- Large lobby area with two comfortable seating areas equipped with large screen streaming TVs.
- Adjacent to the lobby is a common kitchen for resident use, a laundry room, recycling / trash room, and the hall mail room.
- Study/social lounges with a computer and dry erase project boards on second, third, and fourth floors. Building printer access.
- The building is equipped with an elevator.
- Courtyard social space includes a grilling area and outside seating.

Quick Guidelines for Arranging Your Room

- Nothing should be hung from the ceilings. The plaster damages easily.
- It is a violation of the fire code to tamper with or hang anything from the sprinklers or pipes.
- Do not install screws, pins, nails, or hangers into ceilings or walls.
- 3M Command Strips work really well and usually don't take off the paint **when you follow removal instructions carefully.** (Do not use the small Command Strips designed for posters) NEVER USE DUCK TAPE OR REGULAR FOAM TAPE!
- Don't block AC/heating vents or window exits.
- Be careful not to damage walls, ceilings, or floors when moving furniture or equipment.
- Rugs are nice because they protect the carpet from stains. Also, this is a great way to bring some coziness and personality into your room without much effort.
- Window blinds are included, but curtains on the windows can add character to the room and block more light at night if you face a streetlight. The easiest way to hang them is to use two large 3M Command hooks and a lightweight curtain rod.
- Be creative! Make your space your own – it's your home, so we want you to feel welcome in it!
- If you're worried about a decoration, just ask an RA! We'll be around a few weeks into the semester to do Health and Safety Inspections, so we can let you know whether or not something is a violation of policy.
- When you move out, set your room back to its original configuration.

Trash and Recycling in New Residence Hall

Be sure to bring a trash can and recycling container for your room. There is a trash and recycling area on the first floor.

Acceptable Recycling Items EVERYTHING MUST BE EMPTY, DRY, and CLEAN.

- PETE #1 and HDPE #2 plastics (flattened, lids removed)
- Mixed paper: printer paper, brown paper bags, junk mail/envelopes, thin magazines
- Magazines
- Newspaper
- Aluminum cans
- Flattened cardboard

Batteries, light bulbs, and ink cartridges can be recycled in the hall office.

Unacceptable Items

- Plastic bags
- Aluminum foil
- Pizza boxes
- Cardboard with food residue
- Glass
- Soiled/wet paper, wax paper, napkins/towels, food packaging, wrapping paper, tissues, paper plates

Social Media

Residence Life

 @UEResLife  UEResLife  @residencelife1

RSA

 @UE_RSA  UERSA

Check the [Residence Life section](#) of the Student Handbook for more details about all our policies and processes.