

Powell Hall is a coed residence hall that can house up to 96 students. The hall office is open two hours every night, and there is a resident assistant (RA) available for each floor. The RAs work by helping the residents build relationships and live in a community while maintaining academic and safety priorities on their floor. Powell also has a Residential Coordinator (RC) who manages all staff and maintains the daily operations of the building.

Get Involved in your Residential Community!!

The **Resident Students Association (RSA)** is the student organization that supplements hall programming and helps provide upgrades to residential buildings.

They advocate for students, recognize the work of involved students, and encourage involvement at regional and international leadership conferences. Whether you are looking for a leadership role on campus, have an interest in planning events, or want to meet new people, RSA would be thrilled to have you. RSA has three standing committees to help boost your residential experience:

- **The Programming Committee** puts on fun and memorable events open to everyone in the building.
- **The Improvements Committee** focuses on community enhancements.
- **The Marketing Committee** creates unique ways to inform students about all that is happening.

Meetings are open to all residents and will start up shortly after the beginning of the school year. If you have questions about hall committees, contact your RC. Questions about RSA can be directed to rsa@evansville.edu.

Mailing and Building Address

Student's Name _____
501 S Weinbach Avenue
Room # _____
Evansville, IN 47714

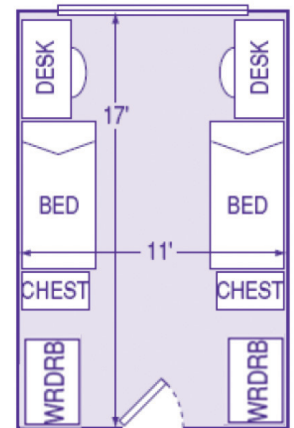
Package Address

Student's Name _____
Powell Hall, Room # _____
1 South Frederick Street
Evansville, IN 47714

At check-in, all students will fill out and sign an online Room Condition Report. Room damages are recorded on this form, and it is updated at checkout. New damages are billed to residents.

Quick Reference Room Measurements

- **Room Size:** 11' x 17"
- **Window:** 48" x 84" x 7"
- **Door:** 84" x 35.5"
- **Mattresses:** 80" x 36"
- **Metal Bed Frame w/ Wood Bed Ends:** 84.5" x 38"
Adjustable heights - 2" increments
- **Max Loft Height:** 58.5" floor to bottom of frame
- **Desk:** 30" x 42" x 24"
- **Desk Carrel:** 24" x 41" x 9"
- **Wardrobe:** 49" rod to floorboard
- **Wardrobe Shelf:** 8" x 37" x 21.5"
- **Two Chests of Drawers Per Student:** 30" x 24.5" x 24"
The three-drawer chest can be stacked on top of the two-drawer chest, or they can be positioned beneath the bed.
- **Need more measurements?** Find detailed measurements and photos of Powell [here!](#)



(all dimensions L/H x W x D)
(all sizes approximate)

All Things Tech

- Learn how to get connected. Visit the Amenities and Services webpage and select **Computing and Digital Streaming**.
- Each room is set up for wired internet access, and the entire building has wifi.
- The lobby on the main floor has a TV with guest Roku. There are corner lounges on each floor that include the Honors Lounge, the Game Room, and two other social/study lounges. Corner lounges offer additional streaming TVs, and the Honors Lounge serves as a center for computing and printing. Residents can conveniently send print jobs to this printer and other common area printers through PaperCut. Your PaperCut account can be refilled by visiting Student Financial Services in Olmsted Hall.

Ace Cinema and Streaming

Check out the **free movie channel** on your laptop brought to you by RSA! To set up your streaming device or game console, start a chat with **OTIS!** Click "Ask a question" and type: Smartnet. Then proceed with your request.

Keys and ID Cards

In Schroeder Hall, you will be issued a physical key that gives you access to entrances, stairwells, the elevator, and your bedroom. It is important you do not lose this key. Replacement keys are \$40. Your student ID card provides access to campus dining. Replacement ID cards can be obtained from Public Safety for \$15.

Check the **Residence Life section** of the Student Handbook for more details about policies and processes.

Check-In and Emergency Info Card

When you check in at your appointed time at your residence hall, staff will provide you with your entrance and room key and other materials.

Be sure to review and sign your online Room Condition Report. This will record any pre-existing conditions so that you are not charged for those damages.

You will also fill out an online Emergency Info Card.. **Be sure to have your student ID#, two emergency contacts, insurance card, and allergy and health information for this document.**

In-Hall Amenities

- Laundry room (coin-free, unlimited use)
- Game room
- Kitchen with stove/oven, microwave, and refrigerator
- Computer lab with printer (Honors Lounge)
- TV lounge

Honors Lounge

Honors Lounge in Powell Hall is located on the first floor of the building in Room 105. This room has four computers, a color and black ink printer with paper supply, a scanner, and large whiteboards for studying purposes. Study tables and a large couch are also available for students to use. This is available to the Honors and Changemaker students who live in the building.

Things NOT to bring

- Multi-plugs (surge protector strips are OK)
- Duct tape
- Contact paper or wall decals
- **Air fryers , sandwich grills, or other cooking appliances with exposed heating elements**
- Halogen lamps
- Candles or candle warmers
- Pets (fish, service animals, and approved emotional support animals are allowed)
- Alcohol, illegal drugs, or tobacco
- Firearms, swords, or other weapons

Trash

Be sure to bring a trash can and recycling container for your room. There are trash containers on each floor.

Recycling in Powell Hall

Located in designated locations within the building.

EVERYTHING MUST BE EMPTY, DRY, and CLEAN.

Acceptable Items

- PETE #1 and HDPE #2 plastics (flattened, lids removed)
- Mixed paper: printer paper, brown paper bags, junk mail/envelopes, thin magazines
- Magazines
- Newspaper
- Aluminum cans
- Flattened cardboard

Batteries, light bulbs, and ink cartridges can be recycled in the hall office.

Unacceptable Items

- Plastic bags
- Aluminum foil
- Pizza boxes
- Cardboard with food residue
- Glass
- Soiled/wet paper, wax paper, napkins/towels, food packaging, wrapping paper, tissues, paper plates

How to Loft Your Bed

Lofting is great – it provides a lot more floor space so that you can bring a more personal touch to your space.

1. Don't place lofts where you might bump a sprinkler.
2. Refer to the laminated flyer posted on your floor or use our [online instructions](#). Loft kits are located within every room.
3. Make sure you have a rubber mallet and an adjustable wrench (available from the hall office). Find the four metal pins to connect your end posts. Check the drawers in your room for pins – if none, there are extra in the office.
4. Remove the mattress – the bed is a lot lighter that way.
6. Making sure that both wooden end-posts are oriented correctly (up/down and inside/out), connect them using the two long metal support bars, one on the top rung and one nearer the bottom.
6. Hammer them into the rungs (gently!) with the rubber mallet.
7. Put the small metal pins in holes on the tops of the end-posts. These will secure the loft to the bed frame.
8. Carefully lift the bed frame onto the loft, matching up the pins to the holes in the bottom of the bedposts.
9. Place your mattress on top and attach the safety rails to the side. Installation of the safety rails are important and required! Follow the [illustrated instructions](#) to install them.

Helpful Tips on Arranging and Decorating

- Don't block AC/heating vents or window exits.
- Do not nail/screw anything into anything!
- All University furniture must stay in the room.
- Nothing should be hung from the ceilings. The plaster damages easily.
- If you loft, feel free to get a loveseat or a futon. These work really well when you have friends over. They provide a great place to sit and you don't have to mess up your bed.
- Rugs are nice because they protect the carpet from stains. **They are also a great** way to bring some coziness and personality into your room without much effort.
- Window shades are included, but curtains on the windows can add character to the room and block more light at night if you face a streetlight. The easiest way to hang them is to use two large 3M Command hooks and a lightweight curtain rod.
- 3M Command Strips work really well and usually don't take off the paint **when you follow removal instructions carefully**. NEVER USE DUCT TAPE OR REGULAR FOAM TAPE!
- It is a violation of the fire code to tamper with or hang anything from the sprinklers or pipes.
- Be creative! Make your space your own – it's your home, so we want you to feel welcome in it!
- If you're worried about a decoration, just ask an RA! We'll be around a few weeks into the semester to do health and safety inspections, so we can let you know whether or not something is a violation of policy.
- When you move out, set your room back to its original configuration.

Social Media

Residence Life

 @UEResLife  UEResLife  @residencelife1

RSA

 @UE_RSA  UERSA

Note: Any new damage at the end of the school year is the responsibility of the student and will be billed appropriately.