Schroeder Hall is a co-ed residence hall, housing 144 residents. The hall office is open two hours every night, and there is a resident assistant (RA) available for each floor. The RAs work to help the residents make friends and feel at home while maintaining academic and safety priorities on their floor. Schroeder also has a head resident, a student with strong residence life experience, who manages all staff and maintains the daily operations of the building.

Get Involved!

The Hall Improvements Committee focuses on finding ways to make living here more comfortable. The Hall Programming Committee puts on fun and memorable events open to everyone in the building.

Your Student Government Association (SGA) Representative provides residents with a direct line of communication to and from SGA. The Resident Students Association (RSA) is the student organization that oversees all these committees. They advocate for students, recognize the work of involved students, and encourage involvement at regional and international leadership conferences. Whether you are looking for a leadership role on campus, have an interest in planning events, or want to meet new people, Hall Committees would be thrilled to have you. Meetings are open to all residents, and will start up shortly after the beginning of the school year. If you have questions about your hall committees, contact your RC. Questions about RSA can be directed to rsa@evansville.edu.

### Address and Contact Information

**Student’s Name**
1700 E. Walnut St.
Room# ____________
Evansville, IN 47714

### Quick Reference: Room Measurements

- **Room Size:** 11’ x 17’
- **Window:** 48” x 84” x 7”
- **Door:** 84” x 35.5”
- **Mattresses:** 78” x 36”
- **Bed Frame:** 85” x 37”
- **Max Loft Height:** 57.5” floor to bottom of frame

All dimensions are listed as L/H x W x D
(All sizes Approximate)

### Things NOT to Bring

- No multi-plugs – Surge protectors are much better.
- No duct tape.
- No contact paper or wall decals.
- No George Foreman grills or other cooking appliances with exposed heating elements.
- No halogen lamps.
- No candles or candle warmers.
- No pets, except fish.
- No alcohol, illegal drugs, or tobacco.
- No firearms, swords, or other weapons.

Check the Residence Life Handbook for more details!

### All Things Tech

- Learn about how to get connected.
  - Go to our Amenities and Services page and click on Computing Services: [https://www.evansville.edu/residencelife/services/servicesComputing.cfm](https://www.evansville.edu/residencelife/services/servicesComputing.cfm)
  - Each room is set up for wired Internet access, and the entire building is also wireless.
  - TV lounge with large, flat Smart TV and extra comfortable leather couches.
  - Computer lab with printer.

### Want to Loft Your Bed?

After you move in and get your key, contact Physical Plant to get your bed lofted! Work order requests are submitted through WebAdvisor.

### Bike Lockers

Bring your bike to campus! For a $60 per academic year rental fee, you can use one of our sheltered bike lockers. Contact residence life to check availability and reserve a locker.

At check-in, you will review and sign a Room Condition Report.

Room damages are recorded on this form, and it is updated at checkout. New damages are billed to residents.
Emergency Info Card

During check-in, residents will fill out an Emergency Info Card. They will need their student ID #, two emergency contacts, insurance card, and allergy information for this document.

In-Hall Amenities

- Laundry room (coin-free, unlimited use)
- Game room (see below for details)
- Kitchen with stove/oven, microwave, and refrigerator
- Study lounges on each floor
- Piano

Game Room

We have a pretty awesome game room! Check out what you can find in the game room, located upstairs from the main lounge:
- Game tables for ping pong, pool, snooker, air hockey, and foosball
- Large screen TV
- Tables for playing cards

Quick Guidelines for Arranging Your Room

- Don't block AC/heating vents or window exits.
- Don't place lofts where you might bump a sprinkler.
- All University furniture must stay in the room.
- When you move out, set your room back to its original configuration.
- Do not nail/screw anything into anything!
- Avoid taping anything to the closets.

Recycling in Schroeder Hall

(located on each floor by the elevator)

EVERYTHING MUST BE EMPTY, DRY, and CLEAN

<table>
<thead>
<tr>
<th>Acceptable Items</th>
<th>Unacceptable Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ PETE #1 and HDPE #2 Plastics (Flattened, lids removed)</td>
<td>❌ Plastic bags</td>
</tr>
<tr>
<td>✓ Aluminum cans</td>
<td>❌ Aluminum foil</td>
</tr>
<tr>
<td>✓ Flattened cardboard</td>
<td>❌ Pizza boxes</td>
</tr>
<tr>
<td>✓ Mixed paper: printer paper, brown paper bags, junk mail/envelopes, thin magazines</td>
<td>❌ Cardboard w/food residue</td>
</tr>
<tr>
<td>✓ Magazines</td>
<td></td>
</tr>
<tr>
<td>✓ Newspaper</td>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Batteries, light bulbs, and ink cartridges can be recycled in the hall office.</td>
<td>❌ Glass</td>
</tr>
</tbody>
</table>

Helpful Tips on Decorating

- Lofting is great – it provides a lot more floor space so that you can bring a more personal touch to your space.
- Nothing should be hung from the ceilings. The plaster damages easily.
- If you loft, feel free to get a loveseat or a futon. These work really well when you have friends over…they provide a great place to sit and you don’t have to mess up your bed.
- Rugs are nice because they protect the carpet from stains. Also, this is a great way to bring some coziness and personality into your room without much effort.
- Window shades are included, but curtains on the windows can add character to the room and block more light at night if you face a streetlight. The easiest way to hang them is to use two large 3M Command hooks and a lightweight curtain rod.
- 3M Command adhesives and other removable adhesives work really well and usually don’t take off the paint. NEVER USE DUCT TAPE OR FOAM TAPE!
- It is a violation of the fire code to tamper with or hang anything from the sprinklers or pipes.
- Be creative! Make your space your own…it’s your home, so we want you to feel welcome in it!
- If you’re worried about a decoration, just ask an RA! We’ll be around a few weeks into the semester to do Health and Safety Inspections, so we can let you know whether or not something is a violation of policy. **Any new damage at the end of the school year is the responsibility of the student and will be billed appropriately.**

Trash

Be sure to bring a trash can for your room. There are trash collection areas on each floor.