

UNIVERSITY OF EVANSVILLE

Registration and Payment Policies and Key Dates for Academic Year 2025-2026

Please read the following paragraphs carefully as they explain the policies and provide key dates related to the registration process, billing, and payment due dates.

REGISTRATION POLICY

New students may complete registration after paying appropriate deposits.

New students registering within two weeks of the start of their entering term will be required to pay one-half of the new semester's balance at the time of registration and have satisfactory payment arrangements for remaining balance. Students registering on or after the start of the term will be required to pay in full at the time of registration or have satisfactory payment arrangement in place.

Returning students who have a student account balance of \$500 or less in the most recent term may register for the fall semester beginning in March. Students returning for the spring 2026 semester may register in November under the same conditions.

Registration for the upcoming term will be subject to cancellation if a previous semester's past due balance is not satisfied by July 15 (fall semester), or December 15 (spring semester), or if the new semester's payments are not made by the dates listed below.

PAYMENT POLICY

You may choose one of the following payment options:

Payment Options

New full-time undergraduate and graduate international students may choose one of the following three options for satisfying their financial obligation to the University.

Option One: Pay the full fall semester amount due by August 15 and spring semester amount by December 15.

Option Two: Pay the full semester amount due in two equal payments.

- Fall: The first payment is due on or before August 15, with the second payment* due by September 15.
- Spring: The first payment is due on or before December 15, with the second payment* due by January 15.

*Second payment is assessed finance charge of 1.5%

Option Three: Enroll in interest free UE Monthly Payment Plan. With a low set-up fee, this plan allows you to spread your annual cost over 8 or 10-months.

All questions relating to student billing should be referred to the Office of Student Financial Services Cashier line at 812-488-2565.

To schedule a personal appointment, please contact the Office of Student Financial Services at 812-488-2364.