



University
of Evansville

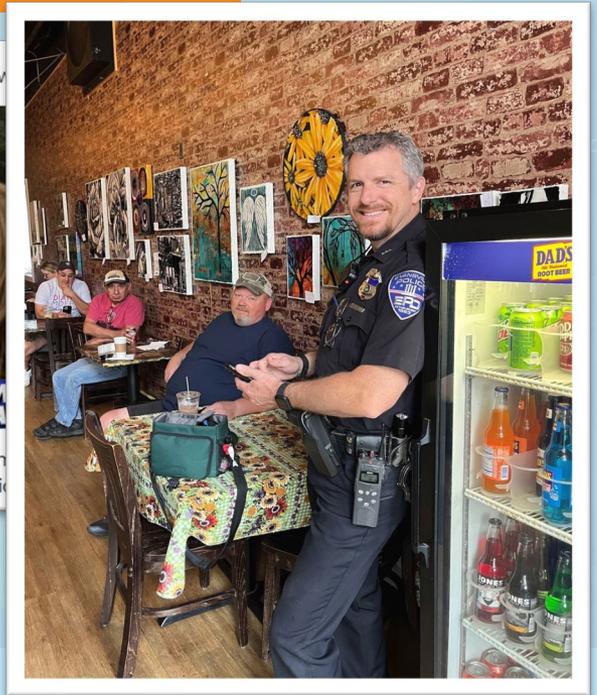
Office of Public Safety
Student Orientation and
Academic Registration (SOAR)

Office of Public Safety

Student Orientation and Academic Registration (SOAR)

Philosophy:

- Prevention over Reaction
 - Scan, Analyze, Respond, Assess
- Emergency Preparedness
 - Training, Education, Physical Features, Technology & Infrastructure
- Collaboration
 - Area stakeholders
- Community Engagement
 - Local NA's
- Continuous Improvement/Data-Driven Decision-Making



Office of Public Safety

Student Orientation and Academic Registration (SOAR)

Staffed 24/7/365

Emergency Numbers:

- On campus: 6911
- Off campus: 812-488-6911

Office Number:

- 812-488-2051

Services:

- Issue ID cards
- Lost and found
- Evening escorts
- Stalled vehicle assistance
- Safety assessments
- Maintenance after hours contact
- Safety patrols
- Emergency Preparedness resource
- Parking enforcement
- Maintain Daily Crime Log
- Provide Annual Security Report

Public Safety

It is the mission of the Office of Public Safety to provide campus security services which enhance and protect the University of Evansville community.

Office of Public Safety

Student Orientation and Academic Registration (SOAR)

Emergency Notifications

Ace Alerts

Through these warnings, members of the campus community are provided with both prompt notice of the incidents and crime prevention tips to deter the types of crimes reported.



RAVE Guardian

Stay safe on campus!

Download the app today!



Public Safety

UE Emergency Direct Line:

- Direct immediate connection to campus safety with GPS location and personal profile information.

Personal Guardians:

- Students can identify friends, roommates, and family as guardians.

Safety Timers:

- Guardians can check the status of a student. If the Rave Guardian timer is not deactivated before it expires, the selected guardian can contact Public Safety and provide the start and end location.

Chat:

- Text Public Safety Dispatch Center at any time.

A photograph of a university campus. In the foreground, a paved walkway curves through a green lawn. A large tree trunk is on the left. In the background, a large, multi-story building with a red roof and a central tower is visible, surrounded by trees and flags.

Office of Student Financial Services

Office of Student Financial Services



Meet the Team!



Mrs. Hilary Hillenbrand
Director of Student Financial Services
Room 105, Olmsted Hall
812-488-2364
hm38@evansville.edu



Mr. Sean Riley
Assistant Director/Student Financial Services
Room 105, Olmsted Hall
812-488-5003
sr252@evansville.edu



Mrs. Amy Sowders
Graduate Program Compliance Specialist, SFS
Room 105, Olmsted Hall
812-488-2149
as560@evansville.edu



Mrs. Carly Cox
Financial Aid Counselor
Room 105, Olmsted Hall
812-488-2163
cc477@evansville.edu



Mrs. Emily Jagielo
Financial Aid Counselor
Room 105, Olmsted Hall
812-488-2023
ej137@evansville.edu



Mrs. MaryAnn Catt Kidwell
Financial Aid Counselor
Room 105, Olmsted Hall
812-488-2164
mc545@evansville.edu

Student Financial Services Administrators

- Process FAFSA submissions
- Administer financial aid
- Receive and process outside scholarship checks
- Process student and parent loan requests

Meet the Team!



Mrs. Melissa Baker

Student Receivables Area Supervisor

Room 105, Olmsted Hall

812-488-2161

mb527@evansville.edu



Mrs. Amber Chandler

Senior Administrative Assistant, Student
Financial Services

812-488-2364

ac547@evansville.edu



Mrs. Jennifer Cummings

Receivables Clerk

Room 105, Olmsted Hall

812-488-2276

jc576@evansville.edu



Mrs. Twyla Miller

Cashier/SFS Clerk

Olmsted Hall 105 G

812-488-2565

tm275@evansville.edu

Cashiers

- Manage billing for all UE directly-billed tuition, fees, housing and meal plans
- Process payments including third party and 529/College Savings Plan payments
- Administer UE Monthly Payment Plans
- Process refunds when excess aid or overpayment result in a credit balance
- Cash checks (up to \$30 per day)

Information and Communications

- Once your student is registered, our office can only discuss account information with those whom your student has granted Proxy access.
- Emails are sent to your student's UE email address.
- Financial Aid communications will be sent directly to your student.
- Account Activity notification emails will be sent to students and Proxy users.
- Self-Service: 24/7 online access to student account information (view semester statements and make online payments)

MyUE.evansville.edu – Self-Service

Hello, Ace . Welcome to Colleague Self-Service!

Choose a category to get started.



Student Finance

Here you can view your latest statement and make a payment online.



Financial Aid

Here you can access financial aid data, forms, etc.



Tax Information

Here you can change your consent for e-delivery of tax information.



Employee

Here you can view your tax form consents, banking information, and timecards.



Student Planning

Here you can search for courses, plan your terms, and schedule & register your course sections.



Grades

Here you can view your grades by term.



Graduation Overview

Here you can view and submit a graduation application.

Financial Aid Self-Service Home Page

[Daily Work](#) · [Financial Aid Counseling](#) · [Financial Aid Home \(Admin\)](#)

Welcome to Financial Aid!

Use Colleague Self-Service Financial Aid to assist with your financial aid process from submission to completion.

Select an Award Year:



Financial Aid Checklist Complete
Congratulations! You've completed all required steps. You successfully completed all required steps.

- [Financial Aid Home \(Admin\)](#)
- [Required Documents \(Admin\)](#)
- [My Awards \(Admin\)](#)
- [Report/View Outside Awards \(Admin\)](#)
- [Request a New Loan \(Admin\)](#)
- [Offer Letter \(Admin\)](#)
- [College Financing Plan \(Admin\)](#)
- [Correspondence Option \(Admin\)](#)
- [Satisfactory Academic Progress \(Admin\)](#)

Checklist	
✓ Completed	Complete required documents
✓ Completed	Your application is being reviewed by the Financial Aid Office
✓ Completed	Review and accept your Financial Aid Award Package
✓ Completed	Complete Direct Loan Entrance Counseling
✓ Completed	Sign a Direct Loan Master Promissory Note Your MPN Expires on 5/27/2025
✓ Completed	Review and sign your Financial Aid Offer Letter

Resources

- [Helpful Links](#)
- [FAFSA Application](#)
- [Entrance Counseling](#)
- [Loan Agreement \(MPN\)](#)
- [PLUS Loan Application](#)
- [NSLDS Information](#)
- [Estimated Cost Calculator](#)

My Awards - Student View

You have the following Awards

Your award package assumes you will be enrolled full-time. If you enroll less than full-time, the financial aid you actually receive may be less than what is stated here. Please contact your Financial Aid counselor if you have questions about your enrollment status.

[View Disbursement Info](#)

 Scholarships and Grants Money you don't have to pay back		\$24,000.00		
Award	Status	Total Awarded Amount	Fall 2024	Spring 2025
UE Faculty Scholarship View award	Accepted	\$23,000.00	\$11,500.00	\$11,500.00
UE FAFSA Filing Award View award	Accepted	\$1,000.00	\$500.00	\$500.00
 Loans Money you have to pay back		\$5,500.00		
Award	Status	Total Awarded Amount	Fall 2024	Spring 2025
Subsidized Loans Accept or Decline	Pending	\$1,056.00	\$528.00	\$528.00
Unsubsidized Loans Accept or Decline	Pending	\$4,444.00	\$2,222.00	\$2,222.00
Award Total				
Award	Total Awarded Amount	Fall 2024	Spring 2025	
Total Awards Accept or Decline All	\$29,500.00	\$14,750.00	\$14,750.00	

My Awards - View Award

You have the following Awards

Your award package assumes you will be enrolled full-time. If you enroll less than full-time, the financial aid you actually receive may be less than what is stated here. Please contact your Financial Aid counselor if you have questions about your enrollment status.

[View Disbursement Info](#)

 Scholarships and Grants Money you don't have to pay back		\$24,000.00		
Award	Status	Total Awarded Amount	Fall 2024	Spring 2025
UE Faculty Scholarship View award	Accepted	\$23,000.00	\$11,500.00	\$11,500.00
<input checked="" type="checkbox"/> Fall 2024 <input checked="" type="checkbox"/> Spring 2025 Total		\$11,500.00 \$11,500.00 \$23,000.00	About UE Faculty Scholarship This University of Evansville scholarship is awarded based on academic information provided at the time of acceptance to the University of Evansville. It is renewable by meeting Standards of Academic Progress (SAP).	
UE FAFSA Filing Award View award	Accepted	\$1,000.00	\$500.00	\$500.00

Accept/Decline/Change Loan

Loans
Money you have to pay back \$5,500.00

Award	Status	Total Awarded Amount	Fall 2024	Spring 2025
Unsubsidized Loans Accept or Decline	Pending	\$5,500.00	\$2,750.00	\$2,750.00
Unsubsidized Loans Close	Pending	\$5,500.00	\$2,750.00	\$2,750.00
Federal Direct Unsubsidized Loan	Offered	\$5,500.00	\$2,750.00	\$2,750.00

Check the terms you will be attending:

<input checked="" type="checkbox"/> Fall 2024	\$2,750.00
<input checked="" type="checkbox"/> Spring 2025	\$2,750.00
Total	\$5,500.00

Info: You may accept the entire loan amount, change the loan amount, or decline the entire loan amount.
[About Federal Direct Unsubsidized Loan](#)

[Reset](#) [Decline](#) [Accept](#)

Loan Requirements Checklist

- Action Needed** [Complete Direct Loan Entrance Counseling](#)
- Action Needed** [Sign a Direct Loan Master Promissory Note](#)

Self-Service Offer Letter

2024/2025 Academic Year

\$29,500.00

[Offer Letter](#)

UNIVERSITY OF EVANSVILLE

Date: 6/26/2024
Student ID: 0
Award Year: 2024/2025 Academic Year

We are pleased to provide your Financial Aid Offer based on the most recent FAFSA information received, and the housing and enrollment statuses shown below. Changes to these statuses may result in a revision to your financial aid eligibility. While an estimate of your direct cost is provided, an individualized billing statement will be available to registered students through Self-Service in July. Details regarding financial aid offered can be found in the UE Financial Aid Guide available on our website under Policies.

Housing Status: Fall: On Campus..... Spring: On Campus

Enrollment Status: Fall: Full-Time..... Spring: Full-Time

Awards

Award Type	Total Aid	Fall	Spring
Gift Assistance			
UE Faculty Scholarship	\$23,000.00	\$11,500.00	\$11,500.00
UE FAFSA Filing Award	\$1,000.00	\$500.00	\$500.00
Student Loans			
Federal Direct Subsidized Loan	\$1,056.00	\$528.00	\$528.00
Federal Direct Unsubsidized Loan	\$4,444.00	\$2,222.00	\$2,222.00
Total	\$29,500.00	\$14,750.00	\$14,750.00

Satisfactory Academic Progress Status

✓ You are currently making satisfactory academic progress. Please contact your Financial Aid Counselor if you need further assistance.

<p>SAP Status</p> <p>Evaluation Period: Ending 2024/SP</p> <p>Program: BS Environmental Science</p> <p>SAP Status: ✓ Satisfactory</p> <p>What does Satisfactory Academic Progress mean?</p>	<p><i>Date Reviewed: 5/13/2024</i></p>	<p>SAP Details</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">✓ Maximum Credits Allowed</td> <td style="text-align: right; padding: 5px;">180.00</td> </tr> <tr> <td style="padding: 5px;">✓ Credit Hours Attempted</td> <td style="text-align: right; padding: 5px;">65.00</td> </tr> <tr> <td style="padding: 5px;">✓ Credit Hours Completed</td> <td style="text-align: right; padding: 5px;">57.00</td> </tr> <tr> <td style="padding: 5px;">✓ Grade Point Average</td> <td style="text-align: right; padding: 5px;">3.138</td> </tr> <tr> <td style="padding: 5px;">✓ Completion Percentage</td> <td style="text-align: right; padding: 5px;">87.69%</td> </tr> </table>	✓ Maximum Credits Allowed	180.00	✓ Credit Hours Attempted	65.00	✓ Credit Hours Completed	57.00	✓ Grade Point Average	3.138	✓ Completion Percentage	87.69%
✓ Maximum Credits Allowed	180.00											
✓ Credit Hours Attempted	65.00											
✓ Credit Hours Completed	57.00											
✓ Grade Point Average	3.138											
✓ Completion Percentage	87.69%											

Scholarship Renewal & Registration

SAP: The renewal of all UE scholarships and financial aid requires that students maintain Satisfactory Academic Progress (SAP). SAP is reviewed after each semester.

Academic Services: Notifies students of Registration opening.

Billing: Future registration requires that students have a balance below \$500 in the most recent term or be current on a monthly payment plan.

Quick Fact Check

How do students access their Financial Aid Offer Letter?

Within *Financial Aid Self-Service*. Select Financial Aid Counseling.

What information can students find in Financial Aid Self-Service?

- Financial Aid Offer Letter
- Financial Aid Awards and details about each award
- Offered loan funds if FAFSA filed
- Satisfactory Academic Progress status

Students may register for the upcoming semester when what requirements are satisfied?

- SAP must be maintained.
- Academic Services opens Registration.
- Balance must be below \$500 or be current on a monthly payment plan.

Processing of Refund

Student should confirm that all *Financial Aid Self-Service* 'Checklist' items are complete.

 Action Needed [Complete Direct Loan Entrance Counseling](#)

 Action Needed [Sign a Direct Loan Master Promissory Note](#)

Refunds from excess financial aid, including federal loans, will be processed automatically during the first 14 days of the semester.

To receive refunds via direct deposit, students must enter bank information for 'Refunds, Reimbursements & Payments' on Self-Service.

Self-Service Bank Information

evansville.edu/campus/index.cfm

University of Evansville

Apply Visit Request Info Deposit Give Alumni Athletics Campus Parents

About UE Academics Admission Changemaking International Student Life Affordability & Aid

Campus Community

WebMail Self-Service MyUE University Campus Portal Bb

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.



Student Finance

Here you can view your latest statement and make a payment online.



Tax Information

Here you can change your consent for e-delivery of tax information.



Financial Aid

Here you can access financial aid data, forms, etc.



Banking Information

Here you can view and update your banking information.



Banking Information for Students (cont.)

Edit Bank Account Details

New Account

Account Nickname

New Account

Country of Bank

United States

Routing Number *

View sample check image

Bank Account Number *

View sample check image

Re-enter Bank Account Number *

View sample check image

Account Type

Checking

Terms and Conditions

I certify the information provided on this form is correct and that I am an authorized signer of the account provided for direct deposit transactions and am entitled to provide this authorization. I hereby authorize the University of Evansville to initiate electronic credit entries, and if necessary, debit entries or adjustments to correct any deposit errors to the checking or savings account at the financial institution listed above and I authorize the Depository Financial Institution to accept these entries. These authorizations are to become effective as soon as possible, and remain in full force until the University of Evansville has received written change or cancellation notification in such time and in such manner to afford the University of Evansville a reasonable opportunity to act upon the change or cancellation.

I agree to the terms and conditions

Back Submit

Quick Fact Check

When is the credit on a student's account refunded?

If the student's financial aid overpays the semester's charges, the credit will be refunded automatically during the first 14 days of the semester.

Where do students enter bank information for direct deposit of the student account credit?

Within the MyUE Self-Service portal in Banking Information.

Self-Service Proxy Access

Parents or others who have been granted access are assigned their own unique username and password and receive email reminders when semester statements are available for viewing.

Students who choose not to grant Proxy access are responsible for providing copies of their electronic billing statements to parents.

Grant Proxy Access

UE UE Forms

General

Students

- Students Overview
- Checklist
- Contact Information
- Current Student Honors Program Application
- Housing and Meal Plan Registration
- Parking Permits
- Live Text
- Student Club Activities
- My Proxy Users

UE University of Evansville Sign out Help

UE Forms - Students - My Proxy Users

Proxy Users

To add someone to act as a proxy on your behalf, click **ADD NEW** and enter all the required information. Once this information has been verified, you will receive an email and the new user will be available as a proxy within Self-Service.
NOTE: Once an individual has been added, it may take up to 72 hours for the data to be verified and the user is available in Self-Service.

Name	Email	Status
		Available for Proxy
		Missing information - click name to edit

[Add New](#)



My Proxy Users & Select a Proxy

Enter Proxy Information

First Name:

Last Name:

Email:

Confirm Email:

Birth Date:

Home Phone #:

Relation:

Home Address:

City:

State:

Zip:

Country: (PLEASE LEAVE BLANK IF 'US')

View/Add Proxy Access

Active Proxies

You do not have any designated proxies. Add one now to allow another self-ser

Add a Proxy

Select a Proxy

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May take up to 72 hours for verification of Proxy user.

Add A Proxy



Select a Proxy
John Doe

Email Address: rs146@evansville.edu
Relationship: Parent

Access
 Allow Complete Access
 Allow Select Access

<input checked="" type="checkbox"/> Student Finance ⓘ	<input checked="" type="checkbox"/> Financial Aid ⓘ
<input checked="" type="checkbox"/> Account Activity	<input checked="" type="checkbox"/> Offer Letter
<input checked="" type="checkbox"/> Account Summary	<input checked="" type="checkbox"/> Financial Aid Home
<input checked="" type="checkbox"/> Make a Payment	<input checked="" type="checkbox"/> Request a New Loan
	<input checked="" type="checkbox"/> My Awards
	<input checked="" type="checkbox"/> FA Required Documents
	<input checked="" type="checkbox"/> Satisfactory Academic Progress
<input checked="" type="checkbox"/> General ⓘ	<input checked="" type="checkbox"/> Tax Information ⓘ
<input checked="" type="checkbox"/> Notifications	<input checked="" type="checkbox"/> Tax Information

Disclosure Agreement
Understanding my privacy rights under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), I consent to grant access to the person listed above.

I authorize the institution to disclose my information to this party

Proxy Self-Service Sign In

<https://selfservice.evansville.edu>



The screenshot shows the sign-in interface for the University of Evansville's proxy self-service. At the top left, there is a purple header with the university's logo and name. Below this, the page title "Sign in" is displayed. The main content area contains a form with the instruction "Enter your user name and password to sign in." Below the instruction are two input fields: "UserName" and "Password", followed by a "Sign in" button. At the bottom of the page, there is a footer with the university's logo, copyright information "© 2000-2017 Ellucian Company L.P. and its affiliates. All rights reserved.", and a link to the "Privacy" policy.

 UNIVERSITY OF
EVANSVILLE.

Sign in

Enter your user name and password to sign in.

 UNIVERSITY OF
EVANSVILLE. © 2000-2017 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)

Selecting Your Student

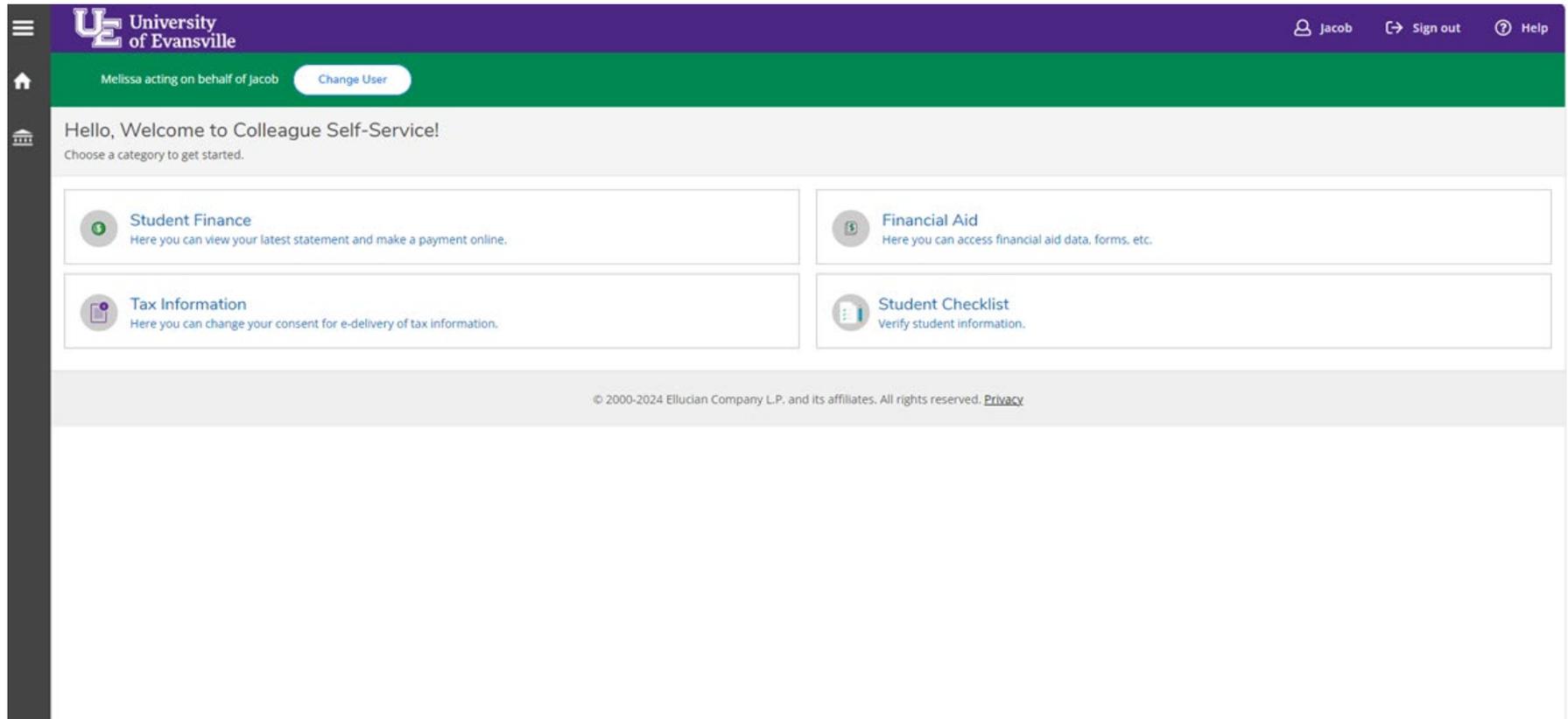
The screenshot shows a web interface titled "Person Proxy" with the following elements:

- Header: "Person Proxy"
- Message: "Welcome to Colleague Self-Service! Select a user:"
- User Selection List:
 - Proxyuser Name (with a "You" label)
 - Student1 Name
 - Student2 Name
- Buttons: "Cancel" and "Continue"

Red arrows and text annotations provide instructions:

- Two arrows point from the text "Click on the student to view the student's information. Do not click on yourself - the information is all in the student's name." to the "Student1 Name" and "Student2 Name" entries.
- An arrow points from the text "After selecting the student, click 'Continue'" to the "Continue" button.

Proxy View – Student Record



The screenshot displays the 'Colleague Self-Service' interface for the University of Evansville. At the top, the university logo and name are on the left, and user information 'Jacob' with 'Sign out' and 'Help' links are on the right. A green banner below the header shows 'Melissa acting on behalf of Jacob' and a 'Change User' button. The main content area features a welcome message and a list of service categories: Student Finance, Financial Aid, Tax Information, and Student Checklist. A footer contains copyright information for Ellucian Company L.P.

University of Evansville

Jacob Sign out Help

Melissa acting on behalf of Jacob Change User

Hello, Welcome to Colleague Self-Service!
Choose a category to get started.

- Student Finance**
Here you can view your latest statement and make a payment online.
- Financial Aid**
Here you can access financial aid data, forms, etc.
- Tax Information**
Here you can change your consent for e-delivery of tax information.
- Student Checklist**
Verify student information.

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Quick Fact Check

With whom may our office share student account information?

Those to whom the student has granted Proxy access.

How is granting Proxy Access initiated?

The student grants Proxy Access within the MyUE Self-Service portal.

Can Proxy Access be changed?

Yes!

Student Account - Summary By Term

[Change User](#)

Term:

[View Statement](#) [Email Statement](#)

STUDENT VIEW ONLY

Charges \$17,325.94 - Financial Aid \$19,666.00 + Refunds \$2,340.06 = Balance \$0.00

[Expand All](#)

Charges	\$17,325.94
Financial Aid	\$19,666.00
Refunds	\$2,340.06
Balance	\$0.00

Charges You Should See

- Full-time Tuition and Fees
- On-Campus Students: Housing and Meal Plan Charges
- Orientation Fee
- Purple Pack – Book Rental
- Other possible charges (depending on actual registration):
 - Course fees (Art, Biology Lab, etc.)
 - Applied Music fee

Credits And Payments You Should See

- Admission deposit
- Pending UE, Federal, and State gift aid
- Pending PLUS or Direct Loans that have been accepted and for which the MPN and Entrance Counseling is complete
- Pending Private Loans that have been certified
- Outside scholarships that have been received in the Office of Student Financial Services

Credits You Will Not See

Work-Study: Earnings will be processed through regular bi-weekly payroll after student has been hired. Students can choose to have earnings applied as payment on their student account or as a direct deposit in a personal bank account (or combination).

Outside scholarships not yet received in the Office of Student Financial Services or those given directly to the student.

Purple Pack Book Rental

- \$360/full-time semester
- Required textbook course materials
- Student opted-in (opt-out available)
- Communication from bookstore
- Changes in registration auto updated for book pick-up.



Book Purchase and Supplies

Students who opt-out of UE's Purple Pack can reserve books through the bookstore and charge their purchase to their UE Student Account (up to \$1,000 per semester).

All students can charge course materials and supplies to their UE Student Account.

Students with a credit as the result of excess financial aid are free to access that credit to make unrestricted bookstore purchases.

Students must show a valid UE ID for account charge.

Billing Email Reminders (Student And Proxy)

Dear Ace,

Your most recent University of Evansville billing statement is available through Student Finance Self-Service.

Students: To view the most current account information, access *Student Finance Self-Service* through the [MyUE](#) portal.

Parents and other Proxy: To view the most current account information, access Self-Service. Enter your unique Proxy username and password, choose the accountholder's (**student**) name and select Student Financial/Account Activity.

If expected financial aid is missing from the statement, please view the Financial Aid Self-Service Checklist to determine if additional steps are required to finalize aid.

Specific questions may be directed to the following areas:

- Student Financial Services: 812-488-2364
- Cashier/Make a Payment: 812-488-2565
- Residence Life: 812-488-2956
- Academic Services: 812-488-2601

Paper statements are not mailed to the home address. If a student chooses to share a billing statement with anyone not granted Proxy access, the statement may be printed or emailed from Student Finance Self-Service.

File your FAFSA at fafsa.gov for maximum financial aid eligibility!

Payment Methods

- Cash (limit \$1,000 per semester)
- Check or e-check
- Automatic debit from checking or savings account
- Bank wires (domestic and international)
- Credit card (Visa, Mastercard, Discover and American Express)

Credit card payments are subject to a 2.5% service fee

Payment Options

One payment

- Make one payment per semester by the term due date -
Fall: August 15th
Spring: December 15th

Two payment

- Make two payments per semester (pay half of the semester's balance by due date and second payment* by September 15th)

Payment Plan

- Balance is divided by the number of monthly payments chosen
- Set up for semester or for year

*Please note that a 1.5% finance charge is assessed on the balance of the 2nd payment.

UE Monthly Payment Plan

www.evansville.edu/payments

- Online Payment Plan Application
- Payments are calculated on the total semester charges minus finalized financial aid
- Net fall semester cost is divided by the number of monthly payments chosen: 5 (if beginning in July) or 4 (if beginning in August) with an option for automatic renewal (10 or 8) for the spring semester.
- No monthly finance charges
- Payment Plan Fee:
 - ACH - automatic withdrawal from checking or savings on the 15th of the month \$40 (semester)/\$80 (annual)
 - Non-ACH - due on the 15th of the month; in person, by mail, or online through Self-Service: \$50 (semester)/\$100 (annual)

UE Payment Plan Application and Cost Calculator

www.evansville.edu/payments

Undergraduate/Harlaxton Estimated Cost Calculator and Payment Plan Application

2024-2025

Direct Costs	Fall 2024	Spring 2025	Annual
Enrollment	Evansville – 12-18 Hours	Evansville – 12-18 Hours	
Tuition	21400	21400	42800
Full-time Fees	686	686	1372

Print this page

Show/Hide Payment Plan Application

UE Payment Plan Application and Cost Calculator

Show/Hide Payment Plan Application

Payment Plan Application

Estimated Balance Due	0
Down Payment Amount	<input type="text" value="0"/>
Balance	0
PLUS Loan Amount Borrowed	<input type="text" value="0"/>
PLUS Loan Amount After Fee Deduction	0
Balance	0

Available Payment Plans

Semester

- Four-month plan: 0 each month
- Five-month plan: 0 each month

Payment Plan Term	<input type="text" value="Four-month"/>
Student Name	<input type="text"/>
Student UE ID Number	<input type="text"/>
Responsible Party Name	<input type="text"/>
Responsible Party Email	<input type="text"/>
Billing Address	<input type="text"/>
Billing City	<input type="text"/>
Billing State	<input type="text"/>
Billing Postal Code	<input type="text"/>

Payment Plan Type †	<input type="text" value="Automated (ACH) Pay"/>
Account Type	<input type="text" value="Traditional Checking A"/>
Bank Routing Number	<input type="text"/>
Bank Account Number	<input type="text"/>

† An additional fee will be added depending on the plan and payment option:

UEP Term Set-up Fees	Set-up Fees non-ACH	Set-up Fees ACH
Four- or five-month	\$50	\$40
Eight- or ten-month	\$100	\$80

By submitting this application, you agree to the following Responsibility of Charges: Students and/or plan holders are responsible for all plan charges. If any payment is not paid when due, the entire balance, including accrued late fees, shall, at the option of the University of Evansville, become due and payable on demand. In the event of any default, the student and/or plan holder will be obligated to pay all collection costs and/or attorney fees incurred by the University of Evansville in the collection of these charges. For more information about bills and payments, please call 812-488-2565.

I'm not a robot 

Submit Payment Plan Application

Print this page

Payment Plan Adjustments and Notifications

- Plan re-budgeted monthly (or anytime by request)
 - Common adjustments:
 - **Credits** - outside scholarships received by the school or work-study earnings applied directly to the student account
 - **Charges** – books and supplies, Applied Music fees, lab fees or fraternity dues
- Payment adjustment notification: Account holder is notified by email when monthly payment is updated.

MAKE A PAYMENT

JoAnn acting on behalf of Lindsay [Change User](#)

Financial Information > Student Finance > Make A Payment

Make a Payment

Select the items that you would like to pay and Choose a Payment Method below

Total Payment : \$85.00

[Choose a Payment Method](#)
American Express Payment
Discover Payment
Electronic Check Payment
MasterCard Payment
Visa Payment

[Proceed to Payment](#)

SELECT PAY METHOD HERE Please Note: Amounts Due may include credit amounts.

[Collapse All](#)

^ Fall 2024 \$85.00

Select	Item	Payment Group	Date Due	Amount Due	Amount to Pay
<input checked="" type="checkbox"/>	Student Receivables	WEB	8/15/2024	\$85.00	\$ <input type="text" value="85.00"/>
Total Amount Due					\$85.00

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Quick Fact Check

What credits will you see on the billing statement?

Admission deposit, pending financial aid, outside scholarships if check has been received.

What credits will you not see on the billing statement?

Work-study; outside scholarship checks not yet received

How is the UE Payment Plan Application accessed?

On the UE website: evansville.edu/payments
Helpful Resources link: Financial Aid Self-Service

Reminders

- Contact our team with any questions.
- Prompt student to grant Proxy Access to those who will be assisting with student account.
- Prompt student to regularly check UE email.



QUESTIONS?